



Cainscross Parish Council

Cashes Green & Ebley

14 February 2018

NOTICE OF MEETING

A meeting of **Cainscross Parish Council's Finance & Staffing Committee** will be held on Monday 19 February 2018 commencing at 7.00pm in the Parish Council Office, 39 Westward Road, Cainscross.

Signed

Jeni Marshall
Clerk to Cainscross Parish Council

A G E N D A

1. To receive apologies
 2. To approve the minutes of the last meeting of the Committee
 3. To receive any declarations of interest
 4. To receive any representations from members of the public
(Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than three minutes)
- Finance matters**
5. To authorise payments
 6. To receive the financial report to date
 7. To verify and sign the bank reconciliation and original bank statements for months of December and January
 8. To note any internal control checks
 9. To consider the following grant applications and make recommendations to Full council
 - Ebley Youth FC
 - Cashes Green Brownies
 - Cotswold Rangers Youth FC
 - SARA
- Staffing Matters**
10. To discuss staff roles during the Clerk's recent absence
 11. To confirm the date and time of the next committee meeting

Members of the Public are Welcome to attend