



**Cainscross Parish Council**

*Cashes Green & Ebley*

16 May 2018

## NOTICE OF MEETING

The **Annual Meeting of Cainscross Parish Council** will be held on Monday 21 May 2018, commencing at **7.00pm** in the **Parish Council Office, 39 Westward Road, Cainscross.**

Signed

Jeni Marshall

Clerk to Cainscross Parish Council

## AGENDA

1. To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office
2. To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office
3. To receive apologies for absence
4. To receive any declarations of interest from Members
5. To receive any representations from members of the public  
*(Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than three minutes)*
6. To confirm the accuracy of, and sign the minutes of the last meeting of the Council (30 April 2018)
7. To review, amend and approve as appropriate Standing Orders and Financial Regulations
8. To review and approve the Code of Conduct for Councillors
9. To review and approve the Community Engagement Policy
10. To review and approve the Action Policy for the forthcoming year
11. To review Committee Structures and to appoint members to serve on the under mentioned Committees:
  - Recreation
  - Planning Highways and Amenities
  - Communication and Policy
  - Finance and Staffing
12. To review the Council and Committees terms of reference
13. To appoint members to serve on the Pavilion Working Groups
14. To appoint members, including the Chairman, to serve on the Staffing panel
15. To appoint members, including the Chairman to serve on the Appeals Committee
16. To appoint representatives on the under mentioned bodies as required.
  - Western Canals Consultative Group
  - Joint Cluster Group
  - RDPE Growth Programme (Cycling Infrastructure)
  - Social Isolation Group
17. To review the Council's asset register.
18. To set the dates and times of meetings of the Council and Committees for the ensuing year.

**Members of the Public are Welcome to Attend**