

Minutes of the meeting of Cainscross Parish Council's Communications and Policy Committee held on Monday 4 February 2019 at 7pm at Cainscross Parish Council office, 39 Westward Road, Cainscross, Stroud.

Present: Councillors Eileen Berry  
Adrian Cross  
Ros Scott-Hodgetts  
Clive White

Administration Assistant Sally Jones  
Apologies: Councillor Keith Mace

CC1/19 To elect a Chairman

The Assistant Clerk opened the meeting and asked for nominations for Chairman. Councillor E Berry proposed Councillor White as Chair. This was seconded by Councillor Cross and carried with all in favour.

*Councillor White took over the Chairmanship of the meeting.*

CC2/19 To elect a Vice-Chair

The Chairman requested nominations for Vice Chairman. Councillor White proposed Councillor Cross. This was seconded by Councillor E Berry and carried with all in favour.

CC3/19 To receive any apologies

Apologies were received from Councillor Mace.

CC4/19 To approve the minutes of the last meeting

The minutes of the last meeting held on 5th November was approved as a correct record and duly signed.

CC5/19 To receive any declarations of interest

None

CC6/19 To receive any representations from members of the public

None

CC7/19 To discuss articles received/for the forthcoming Spring Fourwards

A number of articles have been received/written and after due discussion articles were proposed with some minor alterations. The Assistant Clerk confirmed she has emailed contacts requesting articles to be submitted by February 25. The Assistant Clerk requested that if any of the Councillors has any articles, please send them to her as soon as possible.

CC8/19 To confirm the date and time of the next committee meeting

The next meeting will be held on Monday 4th March at 7:00pm.

Signed

Dated

**Actions**

CC7/19	Collate articles and send to Designer in readiness for the March meeting	Assistant Clerk
CC7/19	Councillors to submit any articles by 25 February	Councillors