

5 February 2019

NOTICE OF MEETING

A meeting of **Cainscross Parish Council's Finance & Staffing Committee** will be held on Monday 11 February 2019 commencing at 7.00pm in the Parish Council Office, 39 Westward Road, Cainscross.

Signed



Jeni Marshall
Clerk to Cainscross Parish Council

AGENDA

1. To receive apologies
 2. To approve the minutes of the last meeting of the Committee
 3. To receive any declarations of interest
 4. To receive any representations from members of the public
(Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than three minutes)
- Finance matters**
5. To authorise payments
 6. To receive the financial report to date
 7. To verify and sign the bank reconciliation and original bank statements for the months of November and December
 8. To note any internal control checks
 9. To consider the following grant applications and make recommendation to Full Council
 - St. Matthew's Church
 - Friends of Foxmoor School
 - Stroud Fringe Festival
 - Randwick Scout Group
 10. To confirm the date and time of the next committee meeting

Members of the Public Are Welcome to Attend