

Minutes of the meeting of **Cainscross Parish Council's Full Council** held on Monday 25 February 2019, commencing at 7.00pm in the Parish Council Office, 39 Westward Road, Cainscross.

Present: Councillors  
 Graham Barton  
 Eileen Berry (Chair)  
 Adrian Cross (Vice-Chair)  
 David Dale  
 Carlos Novoth  
 Keith Mace  
 Jenny Miles (District)  
 Ros Scott-Hodgetts  
 Ron Smith

County Councillors Lesley Williams

District Councillors Tom Williams

In Attendance: Clerk Jeni Marshall  
 Admin Assistant Sally Jones

Apologies: Councillor Clive White  
 District Councillor Rachel Curley

**FC20/18** To receive apologies  
 Apologies were received from Councillors as noted above.

**FC21/18** To confirm the minutes of the last meeting of the Council  
 The Minutes of the last meeting of the Council held on Monday 14 January 2019 were approved as a correct record and duly signed.

**FC22/18** To receive any declarations of interest  
 None

**FC23/18** To receive any representations or questions from members of the public  
 None present

**FC24/18** To receive the Chairman's announcements  
 The Chairman announced that all Councillors are welcome to attend the AGM of Cashes Green Community Centre on Thursday February 28 from 6pm – 8pm. The Tourist Information Centre at the Subscription Rooms will close on 16 March 2019 and all the staff are being made redundant. Councillor Miles stated that all Market Towns are to be given money to help set up a Tourist Information provision and she hopes that this will happen in Stroud following the closure.

**FC25/18** To receive the Clerk's report  
 The Clerk reported that fly tipping continues in and around the bins at the QEII field and Victory Park. There are issues with bins overflowing in the Parish generally and she has contacted Mike Hammond at Stroud District

Council regarding this. A record of issues will be kept and fed back to Stroud District Council. Councillor Miles has also contacted Stroud District Council regarding the bins at Foxmoor School and Berkeley Close. Councillor Barton stated that there are dog owners not picking up at Victory Park and asked if the Dog Warden can be contacted if details of the perpetrators are known. The Clerk confirmed that the Groundsman does have to pick up when no culprit is known and any evidence such as breed of dog or times of offence should also be given to the Dog Warden to help them catch the culprits. The Clerk has raised concern with Lesley that the Parish is split between two County Councillors and feels that due to the size of the Parish we should have one dedicated County Councillor. She requested permission to write to the County Council raising this issue and she will also contact Councillor Oosthusyen as he is not attending the Parish Council meetings. The Clerk asked the Council to consider a date for the Music Day/Pavilion opening. It was resolved to email the marquee hire and Forest of Dean Band to find out their availability before confirming the date.

**FC26/18**To receive any reports from County and District Councillor's

County Councillor Lesley Williams reported that the County budget has been set however the meeting was disturbed by protestors from the Extinction Rebellion Group. Following this disruption security concerns have been raised as to how access was gained by this group. Overall the increase in the budget is 4.99%, 2.99% Council Tax and 2% Adult and Child Social Care. For the third year, there is a £10,000 levy that youth groups can apply for and £50,000 for Cares holidays. £30,000 has also been allocated to map the cycleways. The Fire and Rescue Service were due to have a cut of £165,000 however this has been rescinded. The Police and Crime precept has been increased by 10% to improve front line policing.

Each County Councillor has been allocated £25,000 for highways of which £15,000 is to be used for maintenance or cosmetic repairs. She is out with the Highways Manager, Dan Tiffney on Thursday 28<sup>th</sup> February.

District Councillor Tom Williams reported that unless highways object to the highway element of planning applications there is little chance of the Parish Councils views being considered even though locally there are severe impacts regarding parking.

The latest application for Tricorn House has been approved but no further work has started on the site. He is hoping that the development near Junction 13 comes before the Planning Committee before the end of the current financial year and further commented that he is surprised that no work has yet started for the proposed new Lidl at Dudbridge.

District Councillor Jenny Miles reported that the precept increase for the budget at district is 2.99%. Care leavers can get council tax exemption up to the age of 25.

**FC27/18**To receive the report of the Communications Committee

The report of the Communications Committee was noted

**FC28/18**To receive the report of the Planning, Highways and Amenities Committee

The report of the Planning, Highways and Amenities Committee was noted.

- FC29/18** To receive the report of the Finance and Staffing Committee  
The report of the Finance and Staffing Committee was noted.
- FC29.18** To consider the following grant applications
- St Matthews Church - Councillor Cross proposed a grant of £250 is awarded with the proviso that the money is used towards the wall bordering Victory Park. This was seconded by Councillor Barton and carried with all in favour.
  - Friends of Foxmoor- Councillor Barton proposed a grant of £250 towards the Sensory Garden with a letter being sent to request more positive links in the future with the School as well as some involvement in music day. This was seconded by Councillor Berry and carried with all in favour.
  - The Stroud Fringe- Councillor Mace proposed a grant of £250. This was seconded by Councillor Smith and carried with all in favour.
  - Randwick Scout Group – Councillor Barton proposed a grant of £300 as they are conducting a litter pick in the Parish. This was seconded by Councillor Mace and carried with all in favour. It was proposed that an article goes in the Fourwards following the event in April.
- FC30/18** To receive the report of the Recreation Committee  
The report of the Recreation Committee was noted
- FC31/18** To consider the Community Governance Review draft recommendations  
It has been proposed that the Parish be extended to include Ryeford up to the Horse Trough Roundabout at Stonehouse. Members considered this and agreed it would make sense for the boundaries to be coterminous with the District boundaries. A consultation regarding a change of name is in the spring Fourwards. The Clerk confirmed that any change of name has to be approved by the Secretary of State, and Councillor Barton commented that the Parish is now large enough to be considered as a Town Council. It was also agreed that the Clerk would seek information about becoming a Town Council and report back at the next Council meeting.
- FC32/18** To consider a suggestion regarding the employment of a cleaner, paid for by Cainscross Rugby Football Club  
After due discussion it was agreed to offer additional hours to the part-time Grounds Person on a temporary basis and review cleaning for both pavilions once the new build is complete.
- FC33/18** To further consider planting a hedge edging the Peace Garden path following the installation of the fence by District Council  
After due discussion it was agreed to offer the contract to Doe Gardens.
- FC34/18** To receive an update regarding Cashes Green Allotments  
The Assistant Clerk confirmed that all items approved by the Recreation Committee have been purchased and one plot has been covered with weed suppressant. The gates have been turned round by the groundsman and Councillor Novoth. Pinnacle have been contacted regarding the water supply at the site.  
The Clerk has applied for a grant from Awards 4 All.

- FC35/18** To receive any updates regarding the Pavilion Construction  
Councillor Barton and the Clerk are due to attend a site meeting on the 26<sup>th</sup>. Councillor Barton confirmed that the walls and insulation issues have been resolved and the roof trusses have been delivered to the site. Councillor Smith enquired about the old wall from the changing rooms, and it was confirmed that they will be insulated and covered.
- FC36/18** To authorise payment to Clark Associates (Interim Fee Account No. 4)  
Councillor Barton proposed that the invoice be paid. This was seconded by Councillor Cross and carried with all in favour.
- FC37/18** To consider the transfer document for Elm Road playing Field and approve payment of initial costs to Redkite Solicitors  
After due discussion Councillor Barton proposed that the payment be made and the transfer go ahead. This was seconded by Councillor Berry and carried with all in favour.
- FC38/18** To consider the purchase of a shredder  
The Clerk explained that the shredder has broken and is beyond repair. Councillor Miles proposed that the Clerk be given authority to buy a new one, up to the value of £300. This was seconded by Councillor Smith and carried with all in favour.
- FC39/18** To report on any external meetings/training sessions attended on behalf of the Parish Council  
Councillor Miles attended a training course on Modern Day Slavery and a meeting of the Trustees of Cashes Green Community Centre.  
Councillor Dale attended an Ambassadors meeting at Stroud District Council and a meeting of the Trustees of Cashes Green Community Centre.  
Councillor Scott-Hodgetts attended a meeting of the Trustees of Cashes Green Community Centre.  
Councillor Berry attended a meeting at Stroud District Council led by the new CEO, Kathy O’Leary covering the budget and Brexit.  
The Clerk attended Digital Mapping training and informed members that this is something they should be considering purchasing for the financial year 2020/21.
- FC40/18** To confirm the date and time of the next meeting of the Council  
The next Full Council meeting will take place on 25 March 2019 at 7pm.

Signed

Dated

## Actions:

FC25/18	Write to Councillor Oosthusyen regarding County representation for the Parish	Clerk
FC25/18	Write to Gloucester County Council regarding County Councillor representation for the Parish	Clerk
FC26/18	Do audit of footpaths for future repairs	Clerk
FC29/18	Grant letters Cheques for grants	Clerk Finance Assistant
FC32/18	Offer additional hours to part time Grounds Person for cleaning	Clerk
FC33/18	Award contract for hedging to Doe Gardening	Clerk
FC36/18	Pay Clarks Associates invoice	Finance Assistant
FC37/18	Instruct Redkite solicitors Pay solicitors	Clerk Finance Assistant
FC38/18	Purchase shredder	Assistant Clerk