

Minutes of the meeting of Cainscross Parish Council's **Communications and Policy Committee** held on Monday 1 April 2019 at **7:00pm** at Cainscross Parish Council office, 39 Westward Road, Cainscross, Stroud.

Present: Councillors
Clive White (Chair)
Adrian Cross (Vice-Chair)
Eileen Berry
Keith Mace

Present Administration Assistant Sally Jones

Also Present 1 member of the public

Absent: Councillor Ros Scott-Hodgetts

CC15/19 To receive any apologies

None

CC16/19 To approve the minutes of the last meeting

The minutes of the last meeting held on 4th March was approved as a correct record and duly signed.

CC17/19 To receive any declarations of interest

None

CC18/19 To receive any representations from members of the public

None

CC19/19 To discuss production timeline for Summer Fourwards

After due discussion it was agreed that articles will be discussed at the June meeting and authorised at the July meeting for print. The Pavilion and grand opening event on August 11th will be front page news. Councillor Cross agreed to submit an article regarding Foxmoor school's recent band success. Councillor White agreed to approach local businesses for a prize for the next quiz which he will submit.

CC20/19 To look at the following policies and suggest any amendments

- Community Engagement Policy
Members discussed the amendments to the policy and recommend it for approval at the Annual meeting.
- Action Policy
Members discussed the policy and recommend it for approval at the Annual meeting.
- Uniform Policy
Members discussed the policy and recommend it for approval to Full Council on April 29.

CC21/19 To confirm the date and time of the next committee meeting

The next meeting will be held on Monday 3rd June 2019

Signed

Dated

Actions

CC19/19	Councillor Cross to write an article on Foxmoor school band's success for the Summer Fourwards	Councillor Cross
CC19/19	Councillor White to write a quiz and approach local businesses for a prize for the Summer Fourwards	Councillor White
CC20/19	Add the Community Engagement policy and the Action policy to the Annual meeting agenda	Assistant Clerk
CC20/19	Add the Uniform policy to Full Council meeting in April	Assistant Clerk