

2 April 2019

NOTICE OF MEETING

A meeting of **Cainscross Parish Council's Finance & Staffing Committee** will be held on Monday 8 April 2019 commencing at 7.00pm in the Parish Council Office, 39 Westward Road, Cainscross.

Signed



Jeni Marshall
Clerk to Cainscross Parish Council

A G E N D A

1. To receive apologies
 2. To approve the minutes of the last meeting of the Committee
 3. To receive any declarations of interest
 4. To receive any representations from members of the public
(Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than three minutes)
- Finance matters**
5. To authorise payments
 6. To receive the financial report for March transactions
 7. To verify and sign the bank reconciliation and original bank statements for March
 8. To note any internal control checks
 9. To confirm the date and time of the next committee meeting

Members of the Public are Welcome to Attend