

Minutes of the meeting of Cainscross Parish Council's **Planning, Highways, Amenities AND Recreation Committee** held on Monday 8 July 2019, commencing at **7.00pm** in the Parish Council Office, 39 Westward Road, Cainscross.

Present: Councillors Graham Barton (Chair)
Eileen Berry (Vice-Chair)
Laura Beattie
David Dale
Carlos Novoth
Ros Scott-Hodgetts
Ron Smith
John Tyror

In Attendance: Clerk Jeni Marshall
Groundsman Paul Underwood

Apologies: Jenny Miles

PHAR19/19 To receive any apologies
Apologies were received from Councillor Miles.

PHAR20/19 To confirm the minutes of the last meeting of the Committee
The minutes of the last meeting of the Committee held on Monday 3 June 2019 were approved as a correct record subject to a minor amendment and duly signed

PHAR21/19 To receive any declarations of interest
None

PHAR22/19 To receive any representations from members of the public
None

PHAR23/19 To receive the Clerks report
The Clerk reported the following;
Due to a new water main being installed to our Pavilions she requested permission to contact Victory Park Bowls Club to ask them to take over the existing supply as it will only be supplying them in the future. Members agreed this should be done as soon as the water supply to the Pavilions is connected. She further explained that there is still an ongoing issue with the water connection and she is in contact with the Project Manager and Contractor to resolve this as soon as possible.
There has still been no confirmation of the completion of the transfer of Elm Road Playing Field and she is chasing the solicitor as no funds have been transferred from the District Council to date. Complaints are being received about the state of the grass. The Clerk has contacted Stroud District Council and they have carried out a rough

cut followed by a neater cut to get the field in a good state for handover.

We have now received a written response from District Council regarding garden waste, agreeing that they do have a duty to collect garden waste and they will be sending out some more information with details of how they plan to take this forward shortly.

Gloucester County Councils cabinet have agreed to purchase a hybrid electric vehicle to deliver books to people who are unable to access library services and this is due to the end of the existing mobile library service.

The postal re-direction for the office move is £381 for six months. We do not have a letter box at the new pavilion but have managed to find a fire resistant box. The Clerk felt that it was not worth paying for redirection as they will make sure all suppliers are aware of the move and as she knows the new tenants at Westward Road, she will be able to pick up odd bits of post. It was agreed that the Clerk purchase the post box and then she can register the Pavilion as a legal address.

Planning

PHAR24/19

To consider the following planning applications;

- S.19/1239/HHOLD – 27 Upper Church Road, Cainscross – Two storey side extension – **No observations**
- S.19/1161/HHOLD – Claremont, 154 The Bassetts, Cashes Green – New porch and rear single storey extension – **No observations**

PHAR25/19

To note any planning decisions

- S.19/0619/HHOLD – 67 Devereaux Crescent – Erection of a steel clad garage - **PERMISSION**
- S.19/0777/HHOLD – 45 Old Hospital Lawn – Erection of two storey side extension - **PERMISSION**
- S.19/0703/HHOLD – 45 Cashes Green Road – Rear two storey extension- **PERMITTED**
- S.19/0973/TPO – 5 Vicarage Close, The Chase – Tree Works - **APPROVED**
- S.18/0947/HHOLD – 8 Frome Gardens – Proposed single storey rear extension – **PERMITTED**
- S.19/0925/HHOLD – 13 The Beagles, Cashes Green – Proposed single storey side extension - **PERMITTED**
- S.19/0770/HHOLD – 2 The Rosaries, Paganhill Lane – Proposed garage - **PERMITTED**
- A Planning Appeal for 15 Kingley Road was dismissed

Highways

PHAR26/19

To receive an update on Highway matters in the Parish

The Clerk reported the following;

The speed monitors have been put in the four locations requested for a period of four weeks.

Highways have contacted her regarding the footpaths at Cashes Green and have confirmed they are happy to start this work using the Highways Local Funding on a rolling programme.

Councillor Lesley Williams is looking at the footpaths at Devereaux and will get back to us, but has promised some Highways Local Funding for this area.

Recreation

PHAR27/19

To consider a tree report and associated works for the QEII Field, Victory Park and Hamwell Leaze

Members considered the tree report and agreed that the works at Victory Park in particular are needed to be carried out. The Clerk confirmed that she is waiting for another quotation. Members resolved that once both quotations were received, the Clerk in consultation with The Chair of Committee and The Chair of Council could proceed with the best quotation.

PHAR28/19

To consider grassy areas in the Parish to use to encourage wildlife and pollination

Councillor Beattie had asked for this item to be placed on the agenda but had needed to leave the meeting early. It was agreed that Councillors Scott-Hodgetts, White and Beattie will look at developing a proposal for a comprehensive 'pollination strategy' for the Parish pulling together ideas from different sources for the September meeting.

PHAR29/19

To consider quotations to reduce a Laurel at Cainscross Allotments

Two quotations were considered and it was resolved to approve the lower quotation.

PHAR30/19

To consider quotations for the removal of the fence in Victory Park Play Area

Two quotations were received and it was resolved to approve the lower quotation.

PHAR31/19

To consider any areas suitable for Textile banks following a request from Scope

Members considered areas for a clothes bank but agreed there was no area suitable owned by the Parish Council. It was agreed to suggest they contact Stroud District Council who own the majority of the car parks.

PHAR32/19**To receive an update on Cashes Green Allotments**

The Committee noted the following report received from the Assistant Clerk

- The Community Payback scheme have been booked to come in for 2 days July 16th and 25th when they will be clearing around the SWALE which has lots of nettles and also around the site under guidance of Down to Earth.
- Paul has strimmed from the top to bottom of the site to widen the pathway.
- The plot for the raised beds has been cleared in readiness for Down to Earth, and a meeting is taking place on site on 2 July (further update will be available for the meeting) a waiting list has been created for when these are built.
- Padlocks have been changed at the site so only those with keys (plot holders that have paid) will be able to access the site
- 3 plots remain unpaid and a letter was sent on Thursday 27th June giving them 7 days to pay. 2 Plot holders have now paid, and the other has been given notice.
- A request for a new tap at the top of the site has been made by several plot holders as the current tap does not allow connection of hose pipes at present.
- An email was sent to Waterplus stating no invoice had been received regarding the water supply and the location of the meter which is in the building owned by Applewood Management. To date there has been no further correspondence since supplying the address and meter number.
- **To approve a change of tap at the top of the site**
Members agreed to arrange a replacement tap at Cashes Green Allotments due to the poor type of connection.

PHAR33/19**To confirm the time and date of the next meeting of the committee**

The next meeting of the Committee will be held on 2 September 2019

Signed

Dated

Actions

PHAR23/19	Purchase fire retardant post box for pavilion	Clerk
PHAR24/19	Advise Stroud District Council of planning decisions	Assistant Clerk
PHAR27/19	Organise tree works once second quote received	Clerk
PHAR29/19	Organise work to reduce Laurel tree at Cainscross allotment site	Clerk

PHAR30/19	Organise removal of fence at Victory Park play area	Clerk
PHAR31/19	Advise SCOPE to contact Stroud District Council	Clerk
PHAR32/19	Arrange for tap to be changed at Cashes Green allotment site	Assistant Clerk