



Cainscross Town Council

Cashes Green & Ebley

4 February 2020

Notice of Meeting

A meeting of **Cainscross Town Council's Finance, Staffing and Policy Committee** will be held on Monday 10 February 2020 commencing at **4.00pm** in the Pavilion in the Park, Lower Church Road, Cainscross.

Signed

Jeni Marshall
Town Clerk

A G E N D A

1. To receive apologies
2. To approve the minutes of the last meeting of the Committee
3. To receive any declarations of interest
4. To receive any representations from members of the public
(Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than three minutes)

Finance matters

5. To authorise payments
6. To receive the financial report for January transactions
7. To verify and sign the bank reconciliation and original bank statements for January
8. To note any internal control checks
9. To approve budget transfers
10. To consider the following grant applications and make recommendation to Council
 - Wild Stroud
 - Citizens Advice

Staffing Matters

The following items may be subject to the exclusion of press and public under the Local Government Act 1972, Sch. 12A

11. To receive an update on restructure and reorganisation of the Council

Policy

12. To receive a brief update on Lone Working Policies and Risk Assessments
13. To confirm the date and time of the next committee meeting

Members of the Public are Welcome to Attend

Pavilion in the Park, Victory Park, Cainscross, Stroud, Gloucestershire GL5 4JE
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Office opening hours Monday – Thursday 9.30am – 1.00pm