

Minutes of the meeting of **Cainscross Town Council's Full Council** held on Monday 24 February 2020, commencing at **6.00pm** in the Pavilion in the Park, Victory Park, Cainscross.

Present: Councillors Carlos Novoth (Chair)  
Graham Barton (Vice-Chair)  
Eileen Berry  
Adrian Cross  
David Dale  
Leah Gray  
Diane Prosser  
Ros Scott-Hodgetts  
Ron Smith  
Clive White

In Attendance: Clerk Jeni Marshall

County Councillor Lesley Williams  
District Councillor Tom Williams

Apologies: Councillors Jenny Miles (District)

**FC38/20** To receive apologies  
Apologies were received from Councillor Miles

**FC39/20** To confirm the minutes of the last meeting of the Council  
The Minutes of the last meeting of the Council held on Monday 27 January 2020 were approved as a correct record and duly signed.

**FC40/20** To receive any declarations of interest  
None

**FC41/20** To receive any representations or questions from members of the public  
None present

**FC42/20** To receive the Clerk's report  
The Clerk reported the following;

- The toilet door has been kicked in at Cainscross Toilets and Paul has done an excellent repair. We are still waiting on Stroud District Council to decide about the wallgate and the future of the lease which she has chased up.
- There are two guinea fowl running around the Cashes Green Estate. This has been reported to the animal welfare officer at District Council who is trying to establish who owns the birds.
- After speaking to Lesley Williams she has kindly agreed to include information on events in the Cainscross Parish in her weekly column in the Stroud News and Journal.
- Down to Earth would be interested in using the phone box at Orchard Road for their seeds but also as an information box for other projects.

- The bookings are increasing in the hall with the following regular bookings;  
Spanners Workshop Tuesdays 4-5  
Nutty Nicky's Rainbow Rhythms Thursday 10 – 11  
Stroud Table Top Gaming Club – Tuesdays 6.30 – 10.30pm  
Wednesday Wives – First Wednesday of the month 7 – 9.30pm  
We have also got a potential second booking from the District Council and the Labour Party.  
This Thursday we have Longhouse here from 8.30 – 4 for a training day and Saturday we have Wild Stroud hosting a workshop from 9am – 4pm

**FC43/20**To receive any reports from County and District Councillor's

County Councillor Lesley Williams informed members that she has had a response from Wayne Lewis regarding the Incinerator queries from the last meeting. She confirmed the tonnage is 185,000 and Gloucestershire already supplies 135,000 and this is likely to vary by a percentage either way. She also confirmed that the incinerator is performing as expected with just a few teething problems. The visitor centre will be ready in March and Councillor Berry is visiting and will report back to the Council.

She confirmed she has £1000 to spend in the division on youth work and £30,000 for the Growing Our Communities fund.

Councillor Scott Hodgetts asked if the monies for the cycling scheme has all been allocated to which she responded that yes although the schemes are not all up and running as yet.

Councillor Cross asked if there is any strategy in place for anti-terrorism at County level as he has seen in the news that owners and operatives of public spaces will be required to carry out strategic risk assessments. It was agreed that although it is not law as yet, it should be considered in the Councils strategic risk assessment but should be a sensible and proportionate approach.

District Councillor Tom Williams confirmed that Stroud Auction Rooms had been giving planning permission.

The budget has been set with the maximum increase on the Council Tax and they have been freed from the reduction in Council rents with a potential increase of about 3% and in the case of new tenants they will be switching to a rent and maintenance agreement.

**FC44/20**To receive the report of the Planning, Highways, Amenities and Recreation Committee

The report of the Planning, Highways, Amenities and Recreation Committee was noted.

**FC45/20**To receive the report of the Finance, Staffing and Policy Committee

The report of the Finance, Staffing and Policy Committee was noted.

To consider grant recommendations

- Wild Stroud – a grant for £200 was approved
- Citizens Advice – A grant for £250 was approved

To consider a grant to St.Matthews Church towards the VE 75 event

Members considered the request and asked the Clerk to clarify the amount of grant funding required. The Clerk has been authorised to issue to a maximum amount.

**FC46/20** To review the Internal Control Procedures and the effectiveness of the system

Members considered the present controls and agreed that they are still fit for purpose. The Clerk requested that a checklist was added to the procedures as appendix A. It was resolved to adopt the Statement of Internal Controls with the added appendix for a further year.

**FC47/20** To discuss future editions of the Fourwards

The Clerk reported that she felt it was time to review the Fourwards as the Council now needed to impart additional information regarding the new hall and its activities as well as climate change. It was resolved that the Newsletter Working Party will review the Fourwards including design, frequency, materials and method of distribution.

**FC48/20** To note a reply from the Mid-Counties Co-Operative

Members noted the response. It was further noted that District Councillors have offered to carry out a survey of customers and are waiting a reply from head office.

**FC49/20** To consider any protocol regarding the coronavirus

The Clerk reported that any measures will come from Central Government but nothing has been received to date. Councillor Gray explained there are strict guidelines from Public Health England and the Councils immediate strategy could be as simple as a cut and paste from these guidelines. She also clarified the guidance of self-isolation as follows; If you have been in contact with a confirmed case of Coronavirus and have symptoms you should self –isolate.

The Clerk will visit the PHE website.

**FC50/20** To report on any meetings attended and receive requests for future agenda items

Councillor Gray attended an Active Communities meeting

Councillor Scott-Hodgetts attended Stroud Nature Forum, Cashes Green Community Centre Trustees meeting and a meeting with Fred Baker of Transition Stroud.

Councillor White also met with Fred Baker of Transition Stroud and attended the Stroud Nature Forum.

Councillor Cross requested that security at the QEII Field is added to the next agenda.

Councillor Gray requested that ‘Active Communities’ be considered when making decisions.

Councillor Barton requested the QEII Benches be added to the next agenda.

Councillor White requested that the pollinator group reform in the Spring.

Councillor Dale reported that Sunnyhill now have a Facebook page

**FC51/20** To confirm the date and time of the next meeting of the Council

The next Full Council meeting will take place on 30 March 2020 at 6pm.

Signed

Dated

**Actions**

|         |                                       |                    |
|---------|---------------------------------------|--------------------|
| FC45/20 | Send grants & contact St. Matthews    | Clerk              |
| FC46/20 | Adopt Internal Control Procedures     | Assistant Clerk    |
| FC47/20 | Review the Fourwards                  | Newsletter w/party |
| FC49/20 | Visit PHE website and consider advice | Clerk              |