



Cainscross Town Council

Cashes Green & Ebley

2 March 2020

NOTICE OF MEETING

A meeting of **Cainscross Town Council's Finance, Staffing and Policy Committee** will be held on Monday 9 March 2020 commencing at **4.00pm** in the Pavilion in the Park, Lower Church Road, Cainscross.

Signed

Jeni Marshall
Town Clerk

AGENDA

1. To receive apologies
 2. To approve the minutes of the last meeting of the Committee
 3. To receive any declarations of interest
 4. To receive any representations from members of the public
(Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than three minutes)
- Finance matters**
5. To authorise payments
 6. To receive the financial report for February transactions
 7. To verify and sign the bank reconciliation and original bank statements for February
 8. To note any internal control checks
 9. To further consider the following grant application and make recommendation to Council
 - St. Matthews Church – VE Celebrations
- Staffing Matters**
- The following items may be subject to the exclusion of press and public under the Local Government Act 1972, Sch. 12A*
10. To note the resignation of a member of staff and consider future staffing
 11. To confirm the date and time of the next committee meeting

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

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Office opening hours Monday – Thursday 9.30am – 1.00pm