

Minutes of the meeting of **Cainscross Town Council's Full Council** held on Monday 29 June 2020, commencing at **6.00pm** remotely using the Microsoft Teams media.

Present: Councillors Carlos Novoth (Chair)  
David Dale  
Leah Gray  
Jenny Miles (Parish & District)  
Ros Scott-Hodgetts  
Ron Smith  
Clive White

In Attendance: Clerk Jeni Marshall

County Councillor Lesley Williams  
District Councillor Tom Williams

Apologies: Councillors Graham Barton (Vice-Chair)  
Eileen Berry  
Adrian Cross  
Diane Prosser

**FC75/20** To receive apologies  
Apologies were received from Councillors as above.

**FC76/20** To confirm the minutes of the last meeting of the Council  
The Minutes of the last meeting of the Council held on Tuesday 26 May 2020 were approved as a correct record and will be signed on the return to work following lockdown.

**FC77/20** To receive any declarations of interest  
None

**FC78/20** To receive any representations or questions from members of the public  
None present

**FC79/20** To receive the Clerk's Report  
The Clerk reported that she has been considering the implications of re-opening the office and Pavilion and is in the process with the Assistant Clerk of carrying out a detailed risk assessment. However, Government advice still states that if you can work from home you should and with the strict rules when opening up, she does not feel there are adequate staff in place to be able to adhere to these rules, in particular the cleaning and therefore at the present moment, she feels re-opening is an unnecessary risk. She also confirmed that the play areas can re-opened on July 4<sup>th</sup> but once again there is strict guidance. She does not believe we can be totally Covid safe in a play area and therefore will be erecting signs regarding the number of people allowed in, social distancing, hand washing and also state the play areas are not sanitised.

Following the Bowls Club request for a reduction in fees and a request for information of their monthly expenditure they have now come back to say they are re-opening within government guidelines and are not pursuing the request at present.

SDC have written to confirm that although the community governance review was completed on 1 April 2020 and concluded that we increase our area with an additional Councillor The additional Councillor will not be instigated until 2021 following the next 'ordinary' day of elections.

Finally, a letter has been received from Siobhan Bailey asking to pass on her thanks for all the work the Council have done during the pandemic.

## **FC80/20**

### To receive any reports from County and District Councillors

County Councillor Lesley Williams explained the County are just starting to get back to a new form of normality. A motion has been passed to promote cycling and cycling infrastructure and some remedial work will be carried out on Cainscross Road.

The County will shortly be opening a book for people to add information and memories relating to their time during the pandemic.

District Councillor Tom Williams reported on a couple of planning applications and confirmed Council meetings are being held using zoom. The Clerk asked if there is any information on Ebley Mill fully re-opening but there is none at present.

District Councillor Jenny Miles has submitted a written report as follows; Stroud District Council has opened up its public toilets in Stratford park and Stonehouse with increased cleaning. Kathy O'Leary has brokered a deal with Stroud Town Council and Gloucester County Council, using some of the money we got from central government to help with the Stroud Recovery Plans. These include, widening pavements to help with social distancing, closing some roads to enable the market to operate. I am told she is calling a meeting of the other market towns to help them with their plans for recovery.

I have been to a technical meeting about replacing Brimscombe Port Mill and Ebley Mills gas central heating with water heat pumps using the River Frome. The heating at Ebley Mill is 25 years old and at Brimscombe Port the plant room is being moved because of the redevelopment.

The officers think most of the cost will be covered over 20 years R.H.I. Some of the money is coming from the Carbon 2030 fund the Council has. Andrew Cummins the Finance Officer said we would not need to borrow external funds.

Planning - Greenways was passed I did stress the parking and traffic problems and they have conditioned a traffic management plan.

Housing - Home seekers restarting so people can bid Council and housing association homes.

The government has extended rough sleeping money which means hopefully we can keep people at open reach.

## **Planning, Highways, Amenities & Recreation**

## **FC81/20**

### To consider the following Planning Applications

- S.20/0974/HHOLD – 16 Etheldene Road, Cashes Green – Proposed rear extension – members noted the application and requested that any detrimental effects to the neighbouring property be rectified prior to permission being granted.
- S.20/0924/HHOLD – 12 The Bassetts, Cashes Green – Proposed rear extension – Noted
- S.20/0996/HHOLD – 88 Westward Road – 2 Storey side extension - Noted

**FC82/20** To note any Planning Decisions

- S.20/0729/FUL - Land West of 39 Deveraux Crescent, Ebley - Erection of 5 dwellings with associated vehicle parking and landscaping **WITHDRAWN**
- S.20/0857/HHOLD - 76 Deveraux Crescent - Two storey side extension. Dropped kerb vehicular access **PERMITTED**
- S.20/0756/FUL - 41 Etheldene Road - Erection of 3 dwellings to replace single dwelling **REFUSED**
- S.19/2527/FUL - Land at Greenaways, Ebley - Erection of 2 flats and 6 terraced houses (Resubmission of refused application S.19/0600/FUL) (383004 - 204744) **PERMITTED**

**FC83/20** To further consider the removal or repositioning of the benches at the QEII Field

Members discussed the increasing episodes of anti-social behaviour and agreed to arrange a meeting with residents and the Police on Wednesday 8 July at 5pm at the field.

**FC84/20** To consider offering local schools the use of the Pavilion Hall from September

After due discussion it was agreed that the hall was likely to be too small and that the Council does not have adequate resources at present to offer this facility. Council further agreed that an item regarding re-opening of all facilities will be put on the monthly agenda.

**FC85/20** To receive a Highways update

Members noted information from the Stroud District Road Safety Group regarding improvements to the local transport strategy, an email from a local resident regarding footpath MCA7 crossing the River Frome and an update from Siobhan Baileys office confirming the railings on Hunters Way, will be repainted although there is no date for this work as yet.

**Finance**

**FC86/20** To authorise payments

Due to an error with the system, payments for approval was deferred to the next meeting.

**FC87/20** To consider and note the Internal Auditors Report

Members noted the report.

**FC88/20** To approve the Annual Governance Statement

The Chairman read out the Annual Governance Statement. Councillor Miles proposed it be approved. This was seconded by Councillor Smith and carried with all in favour and signed by the Chairman and Clerk.

- FC89/20** To consider and approve the Accounting Statements by resolution and to ensure the Accounting Statements are signed and dated by the person presiding at the meeting at which that approval is given  
Members considered the accounting statements. It was resolved to approve the accounting statements. The statements were signed by the Chair and Clerk
- FC90/20** To approve the amended Financial Risk Assessment Policy  
The policy was approved.
- FC91/20** To confirm 'Microsoft Teams' meeting dates for 2020 during the pandemic  
The Clerk explained she has produced a monthly meeting calendar for virtual meetings through to December and that all business will be dealt with by Full Council with no Committees. Members approved the suggested dates.

Signed

Dated