

Minutes of the meeting of **Cainscross Town Council's Full Council** held on Monday 27 July 2020, commencing at **6.00pm** remotely using the Microsoft Teams media.

Present: Councillors Graham Barton (Vice-Chair)
Eileen Berry
Adrian Cross
David Dale
Ros Scott-Hodgetts
Clive White

In Attendance: Clerk Jeni Marshall

Apologies: Councillors Leah Gray
Jenny Miles (Parish & District)
Carlos Novoth (Chair)
Diane Prosser
Ron Smith

FC92/20 To receive apologies
Apologies were received from Councillors as above.

FC93/20 To confirm the minutes of the last meeting of the Council
The Minutes of the last meeting of the Council held on Monday 29 June 2020 were approved as a correct record and will be signed on the return to work following lockdown.

FC94/20 To receive any declarations of interest
None

FC95/20 To receive any representations or questions from members of the public
None present

FC96/20 To receive any reports from County and District Councillors
None present

Planning, Highways, Amenities & Recreation

FC98/20 To consider the following Planning Applications

- S20/1179/HHOLD – 31 Cotswold Road – First floor rear extension – No Observations
- S.20/1226/HHOLD – 13 Cedar Close, Ebley – Extension to the front of the property to enlarge the kitchen. New UPVC windows and relocation of the front door to the property – No observations
- S.20/1254/FUL – Land at 331 Westward Road, Ebley – Erection of a dwelling and associated works – No Observations
- S.20/0560/FUL – Land adjacent to 11A, Deveraux Crescent – Erection of single dwelling with associated vehicle parking and landscaping. (Revised Plans) - Support

- S.20/1422/HHOLD – 5 Fox Close, Cashes Green – Replacement conservatory - No Observations

- FC99/20** To note any Planning Decisions
- S.20/0974/HHOLD – 16 Etheldene Road – Proposed rear extension – **PERMITTED**
 - S.17/1987/OUT – Dudbridge Industrial Estate – Discharge of condition 41 (submit levels) - **PERMISSION**
- FC100/20** To arrange an outside meeting with members of Cainscross Rugby Club
Members agreed to meet with members of the rugby club to discuss the rugby pavilion and works required. Councillors Barton, Cross, Dale, Novoth and White were happy to attend any meetings and the Clerk will arrange a meeting and request two Councillors to attend.
- FC101/20** To consider support for the proposed alterations to the bike ramps at Victory Park
The Clerk informed members that a member of the public has approached her regarding upgrading the bike ramps and creating a pump track. Members considered the proposals and felt it would be good to meet with the proposer to discuss the plans further. The Clerk will arrange a meeting with Councillors Barton and Cross in attendance.
- FC102/20** To receive a report and consider recommendations from the QEII Working Party
Councillor Scott Hodgetts reported on a recent meeting with members of the QEII Field Working Party and the Clerk to discuss the benches. The Working Party agreed to recommend that two of the picnic benches should be re-sited away from the houses, one should be removed and the DDA bench be removed for repairs with a view to re-siting in the future. Members considered these proposals and agreed to the recommendation as a trial measure to see if this has any effect on the anti-social behaviour experienced by local residents.
The Clerk will seek quotations.
- FC103/20** To consider two quotations for service and repair of the zip wire
The Clerk was unable to get three quotations due to the specialist nature of the equipment so two were considered. Members resolved to accept the cheapest of the two quotations.
- FC104/20** Finance
To authorise payments
Payments were approved for the period of 20th April to 17th July , a total including VAT of £27,959.02
- FC105/20** To consider the purchase of no touch hand sanitiser units for hall and sports pavilions
It was resolved to purchase no touch sanitiser for Council buildings. Councillor Dale informed members that he had recently got a good price on some sanitiser for the community centre. It was agreed that Councillor Dale

will send details to the Clerk and she will then make the decision and order the most appropriate sanitiser.

FC106/20 To consider the Councils position regarding the re-opening of facilities and office

Members agreed that at present the situation with Covid-19 is still quite volatile. The Clerk is aiming for staff to be back at the office at some point in September dependent on the situation but feels that full risk assessments need to be carried out for both the office, hall and changing rooms. It was suggested that the sports teams should also consider their own risk assessments. It was agreed that the Clerk would seek some commercial cleaning quotes for the Pavilions

Members also discussed the potential for returning to face to face meetings in the hall with members who unable to attend can still attend virtually. This will be considered at next months meeting.

FC107/20 To confirm the date and time of the next meeting of the Council

The next remote meeting will be held at 6pm on 24 August 2020

Signed

Dated

FC98/20	Send planning responses	Clerk
FC100/20	Arrange meeting with CRFC	Clerk plus two Councillors
FC102/20	Obtain quotes for bench removal	Clerk
FC103/20	Order Zip Wire Repairs	Clerk
FC105/20	Order no touch hand sanitisers	Clerk
FC106/20	Seek quotes from commercial cleaning companies	Clerk

LIST OF PAYMENTS FOR AUTHORISATION

DATE	PAYEE NAME	REFERENCE	AMOUNT PAID	TRANSACTION DETAIL
20/04/2020	SWINTON	D/D	9.45	breakdown cover
30/04/2020	OPUS ENERGY LTD	D/D	567.59	
04/05/2020	MICROSHADE BUSINESS	B/P	158.70	Apr-20
15/05/2020	PUBLIC WORKS LOAN	D/D	9885.20	q1 repayment
20/05/2020	SALARIES	B/P	4982.51	MAY SALARIES
20/05/2020	MICROSHADE BUSINESS	B/P	158.70	May-20
20/05/2020	R H ATTWOOD	B/P	968.00	invoice 4810
29/05/2020	ONECOM SVS LTD	D/D	167.95	phone & broadband
01/06/2020	OPUS ENERGY LTD	D/D	511.20	15/4/2020 - 15/5/2020
03/06/2020	MARK NEWMAN AQUEOUS	B/P	110.00	invoice 0649
10/06/2020	FURNITURE@WORK	B/P	131.88	HAND SANITISER
15/06/2020	SMITHS GLOUCESTER	D/D	66.00	May Trade Waste
15/06/2020	ATOS RE FUEL GENIE	D/D	25.42	Invoice 4192984
15/06/2020	RIALTAS BUSINESS	B/P	672.00	yearend close down
15/06/2020	DOWN TO EARTH	B/P	288.00	Invoice 0520A
15/06/2020	PATA (UK)	B/P	30.00	Payroll
16/06/2020	MARK NEWMAN AQUEOUS	B/P	110.00	invoive 0651
16/06/2020	7 OFFICE SUPPLIES	B/P	31.29	STATIONARY OFFICE
19/06/2020	SALARIES	B/P	4982.51	JUNE SALARIES
22/06/2020	SWINTON	D/D	9.45	breakdown cover
26/06/2020	R H ATTWOOD	B/P	208.80	repairs to CG allotment fence
26/06/2020	MICROSHADE	B/P	158.70	Jun-20
29/06/2020	WATERPLUS	D/D	21.50	sports pav drainage
30/06/2020	OPUS ENERGY LTD	D/D	459.36	electricity supply
30/06/2020	ONECOM SVS LTD	D/D	177.14	phone & broadband
30/06/2020	BANK SERVICE CHARGE		33.00	unity trust bank charges
02/07/2020	CREATIVE SOLUTIONS	B/P	857.83	exterior noticeboard
10/07/2020	STROUD OFFICE SUPPLIES	B/P	17.94	copier paper
10/07/2020	STROUD OFFICE SUPPLIES	B/P	35.98	PPE
12/07/2020	R H Attwood	B/P	1200.00	Re - seed pitches
15/07/2020	WATERPLUS	D/D	61.98	water usage pavilion
17/07/2020	A.P.E Fire & Security	B/P	102.00	intruder alarm service
17/07/2020	A.P.E Fire & Security	B/P	144.00	fire alarm maintenance
17/07/2020	A.P.E Fire & Security	B/P	36.00	
17/07/2020	APE Fire & security	B/P	96.00	CCTV maintenance
17/07/2020	PATA (UK)	B/P	30.00	Payroll
Petty Cash	Coffee and Milk		8.45	
Credit Card	windscreen wipers		22.98	
	vehicle insurance		389.38	
	nthly fee		3.00	
	amazon cable ties		5.69	
	Hammerite		16.99	
	vehicle check		5.95	
	dvla van registration		0.50	
				£27959.02

