

Minutes of the meeting of **Cainscross Town Council's Full Council** held on Monday 24 August 2020, commencing at **6.00pm** remotely using the Microsoft Teams media.

Present: Councillors Carlos Novoth (Chairman)
Graham Barton (Vice-Chair)
Adrian Cross
David Dale
Leah Gray
Jenny Miles (Parish & District)
Ron Smith

In Attendance: Clerk Jeni Marshall

Apologies: Councillors Eileen Berry
Diane Prosser
Ros Scott-Hodgetts
Clive White

District Councillor Tom Williams
Rachel Curley

FC108/20 To receive apologies
Apologies were received from Councillors as above.

FC109/20 To confirm the minutes of the last meeting of the Council
The minutes of the last meeting of the Council held on Monday 27 July 2020 were approved as a correct record and duly signed

FC110/20 To receive any declarations of interest
Councillor Novoth declared a non-pecuniary interest in agenda item 10.
Councillor Gray declared a non-pecuniary interest in item 6 point 1.
Councillor Miles declared a non-pecuniary interest in item 6

FC111/20 To receive any representations or questions from members of the public
None present

FC112/20 To receive any reports from County and District Councillors
County Councillor Lesley Williams explained that August is a very quiet time for County Council. Councillor Barton congratulated Highways on all the road resurfacing that has been carried out recently.
Councillor Williams also commented that Children's Services are looking much healthier and have been successful in getting the children who most need to be at school, to school.
Councillor Barton queried the testing in care homes and was assured testing is in place and cases are low. County Councillor Williams also confirmed that a permanent testing unit is situated in Hempstead and will be there for the next two years.
Councillor Smith was pleased to note that some of the pavements on Hunters Way have been re-surfaced.

Councillor Jenny Miles was asked if she knew when District Council staff will be returning to work at the Mill. She has heard that 25% of staff will be coming in on different days but this is still in the planning stages. Members expressed concerns regarding lack of communication with officers and how they felt disconnected from the normal service. It was agreed that Councillor Miles and the Clerk will email Kathy O'Leary and ask what the return to work plan is going forward.

FC113/20

To receive the Clerk's Report

The Clerk reported the following;

- She has met with contractors regarding the benches at the QEII Field and the work was carried out on the 18 August.
- The zip wire repairs have also been ordered
- Complaints about anti-social behaviour continue and are increasing in the play area at Victory Park.
- The post box has been vandalised with envelopes opened and a cheque stolen. This has been reported to the Police and there is clear CCTV footage of the culprits. Approval was given to purchase a new stronger box.
- A meeting with the rugby club has been arranged for Tuesday 25th of August at 10am.
- A cleaning company started on Friday initially cleaning the football lobby area and refs room to allow toilets for the football teams. They were chosen from 3 quotes and appear to be keen and well-priced. The Clerk has also shown them the potential work going forward which they are happy to take on but the initial work will give a good indication of their competency.
- The no touch hand sanitisers have arrived and Paul will fit them shortly.
- The Clerk applied and has been successful in gaining a £10,000 Business Support Grant from District Council which can be moved to the reserve for the new inclusive play area.
- Cashes Green Football Club have gained a grant of £1500 for pitch work at Elm Road and Victory Park. They have met with Attwoods to discuss and arrange the work and will forward the money to the Town Council to pay as work is completed.
- A new pavement licence has been introduced as part of the Government's Covid-19 Recovery Plan. This licence can be applied for by food and drink businesses such as pubs, restaurants and cafes. A pavement licence will allow such businesses to put removable furniture, such as tables and chairs, on the pavement adjacent to their premises. The application fee for pavement licences is £100 and there is a consultation process which will take 2 weeks. Applications may be refused if the furniture will cause obstruction or nuisance. This is a temporary measure that will end on 30 September 2020.
- A Pavilion defect meeting is due to take place next month. The Clerk requested that prior to this, she meet with a couple of Councillors to

compile a snagging list. It was agreed that Councillors Novoth and Barton will meet with the Clerk.

Planning, Highways, Amenities & Recreation

FC114/20 To consider the following Planning Applications

- S.20/1141/ADV – Avocet Business Park -1no. Flagpole, 2no. Fascia Signs, 1no Bubble Sign, 3no. Illuminated billboards - Wall Mounted, 2no. Illuminated small billboards - wall mounted 1no. Poster Display Unit – No Observations
- S.20/0519/FUL – Garages, Hillcrest Road **Revised Consultation**
Erection of 3no. 2 bed dwellings with associated vehicle parking and landscaping - Members resolved to Object to this application. It was agreed that the parking was still totally inadequate for the needs of the existing residents and that off road parking should be created for existing residents to offset the loss of the essential amenity land. Members considered there to be a high number of residents needing to park near to their property due to age and infirmity. Members requested that District Council take a more holistic approach. Councillor Dale was asked to put a document together including maps that demonstrates the full picture including type of users, times of day, surrounding area info and this should give a true sense of the communities' reliance on the amenity.
- S.20/1583/FUL – Land adjacent to Northside, Mill Farm Drive – Proposed 3 dwellings - Noted

FC115/20 To consider and comment on proposed changes to the planning system

Members felt the document presented was over complicated and members held concerns about building density and a return to the building of future 'slums'. It was further agreed that good design is important as well as affordable housing.

Councillor Miles informed members that District is arranging further training for members and the Clerk requested that this training is also extended to Town and Parish Councils. Councillor Miles will contact the planning department to request this.

FC116/20 To note any Planning Decisions

- S.20/0974/HHOLD – 16 Etheldene Road – Proposed Rear Extension – **PERMISSION**
- S.17/1987/OUT – Avocet, Dudbridge Industrial Estate – Discharge of condition 41 (submit levels) – **PERMISSION**
- S.20/0996/HHOLD – 88 Westward Road – Two Storey side extension – **PERMISSION**
- S.20/0924/HHOLD – 12 The Bassetts – Proposed Rear Extension - **PERMISSION**

FC117/20 To consider the upgrading and potential funding contribution of the dirt bike ramps at Victory Park following a meeting with the Clerk, Councillors and proposers

Councillors Barton and Cross reported on the meeting and felt that another meeting with the proposers would be necessary to finalise the detail. It was agreed in principle to support this venture and subject to final cost, help with funding up to a maximum of £2,500. It was also agreed that the proposers should set up a local group to maintain the ramps going forward. Councillor Cross informed members that there is a very similar track to that proposed in Woodchester if members would like to take a look.

- FC118/20** To consider passing a resolution to support Stonehouse Town Councils proposal to open Stroud Water Station
Members resolved to support this proposal
- FC119/20** To consider whether to offer the Assistant Clerk a permanent position or extend the temporary contract as an Administration Assistant
Members agreed to consider this once an Assistant Clerk has been employed.
- FC120/20** To note information regarding interviews for a new Assistant Clerk
The Chairman informed members that five interviews have been arranged for Wednesday 26 August. Members agreed that the Clerk and Chairman should carry out the interviews and make the decision subject to there being a suitable candidate.
- FC121/20** Finance
To authorise payments
Payments were approved for the period up to the 31st July 2020 a total including VAT of £ 26471.36
- FC122/20** To consider the Council's Insurance Risk Presentation prior to renewal
Members considered and approved the Risk Presentation.
- FC123/20** To consider the Councils position regarding the re-opening of facilities and office
Members considered the hall, office and changing rooms independently as follows;
Hall – It was resolved to keep the hall closed and to reconsider this at the September meeting.
Changing Rooms – It was agreed to follow the Football Association and Rugby League guidance as well as making sure all the teams have relevant risk assessments in place. The Clerk will increase the cleaning contract on re-opening and split costs between the teams.
Office – Members asked the Clerk if she felt happy to re-open the offices. She is on annual leave for the last two weeks of September and therefore felt it would be better to re-open at the beginning of October. It was agreed to confirm this at the September meeting subject to there being no change to the Covid 19 situation locally.
- FC124/20** To confirm the date and time of the next meeting of the Council
The next meeting will be held at 6pm on 28 September 2020 at the Pavilion in the Park. Members will still be able to join remotely if they feel safer.

Signed

Dated

FC113/20	Order new post box as required	Assistant Clerk
FC114/20	Send in planning responses. Cllr. Dale to put together evidence inc. maps for Hillcrest Rd planning application	Clerk Cllr.Dale
FC117/20	Arrange meeting regarding Bike Ramps	Clerk
FC118/20	Send response to Stonehouse Town Council	Clerk
FC122/20	Inform Insurance	Clerk
FC123/20	Add to next month's agenda	Clerk

DATE	PAYEE NAME	REFERENCE	AMOUNT PAID	TRANSACTION DETAIL
03/04/2020	PWLB	D/D	3216.63	Public Works Loan
06/04/2020	WATER PLUS	D/D	67.75	
15/04/2020	SMITHS (GLOUCESTER)	D/D	60.00	
15/04/2020	ATOS RE FUELGENIE	D/D	32.88	
15/04/2020	HMRC Cumbernauld	B/P	1524.39	PAYE
16/04/2020	WATER PLUS	D/D	4.45	
16/04/2020	G B Sport & Leisure	B/P	77.60	
16/04/2020	PCPROP	B/P	60.00	
16/04/2020	TREE MANAGEMENT	B/P	194.40	
16/04/2020	HURNS HARDWARE	B/P	27.53	
17/04/2020	GLOS PENSION FUND	D/D	2126.88	
17/04/2020	COLES ELECTRICAL	B/P	134.40	
20/04/2020	SALARIES	B/P	4982.51	APRIL SALARIES
23/04/2020	LLOYDS BANK	D/D	157.88	CREDIT CARD
27/04/2020	SOUTHERN ELECTRIC	D/D	54.24	
28/04/2020	VEOLIA ES UK LTD	D/D	131.50	
28/04/2020	GLOS PENSION FUND	B/P	2126.88	
30/04/2020	ONECOM SVS LTD	D/D	179.95	
04/05/2020	DOWN TO EARTH	B/P	216.00	
04/05/2020	L MARSHALL	B/P	30.00	PLUMBING
20/05/2020	SWINTON	D/D	9.45	
26/05/2020	LLOYDS BANK	D/D	666.33	CREDIT CARD
03/06/2020	R & D BLINDS LTD	B/P	406.99	BLINDS FOR HALL PAVILION
04/06/2020	KONICA MINOLTA BUS	D/D	212.00	
15/06/2020	MRS N C MARSHALL	B/P	120.00	FOURWARDS SPRING DESIGN
15/06/2020	PLAYSAFETY LTD	B/P	411.00	
07/07/2020	HMRC Cumbernauld	B/P	1512.05	
14/07/2020	ATOS FUELGENIE	D/D	32.69	
15/07/2020	SMITHS GLOUCESTER	D/D	124.80	
20/07/2020	SWINTON	D/D	9.45	
20/07/2020	GLOS PENSION FUND	D/D	1916.51	
20/07/2020	SALARIES	B/P	4957.59	JULY SALARIES
23/07/2020	LLOYDS BANK	D/D	8.95	CREDIT CARD
27/07/2020	SOUTHERN ELECTRIC	D/D	43.29	
31/07/2020	OPUS ENERGY LTD	D/D	453.43	
31/07/2020	ONECOM SVS LTD	D/D	180.96	

Total of payments

£26,471.36