

Minutes of the of **Cainscross Town Council's Full Council Meeting** held on Monday 23rd August 2021, commencing at **6.00pm**.

Present: Councillors Graham Barton (Chairman)
Clive White (Vice Chairman)
James Booker
Adrian Cross
David Dale
Matthew Ferguson
Christine Fewster
Az Jasat
Diane Prosser

In Attendance: Jeni Marshall (Clerk)
Emily Forgione (Assistant Clerk)
Paul Underwood (Groundsman)

Also in Attendance: County Councillor John Bloxsom
District Councillor Jenny Miles

Apologies: Ron Smith
Katrina Davis

Absent: George Williams

FC50/21 To receive apologies
Apologies were received as above

FC51/21 To confirm the minutes of the last advisory meeting of the Council
The minutes were received, and it was agreed they were a correct record of the last Full Council meeting and the previous advisory group meetings.

FC52/21 To receive any declarations of interest
None received

FC53/21 To receive any representations or questions from members of the public
None present

FC54/21 To consider applicants for co-option to the Cashes Green East Ward. Cashes Green West Ward and Cainscross Ward
It was agreed by the Council to approve the applications of Matthew Ferguson - Cashes Green East, Az Jasat – Cashes Green West, and James Booker - Cainscross. They were co-opted on to the Council and joined the meeting.

FC55/21 To receive any reports from County and District Councillors
A report was received from Councillor Jenny Miles which stated that as it is August official meetings have not been taking place. Councillor Miles has been busy as a mental health champion and as she feels that young people have been hit very hard by lockdown she has been working with Cashes Green Community Centre with their activities for children and young people. Councillor Miles cannot thank Councillor Hoskin enough for all her hard work and organising skills.

It will be a long project, but Councillor Miles is looking forward to working with the other District, County Councillors and Town Council to try and get some youth provision for Cainscross.

August is a quiet month with no committees for the District Council, but Councillor Miles reported that she is still working closely with the retrofit scheme, where current Council properties are being updated to increase their energy efficiency, along with older properties in the area. The pandemic has also created a problem with properties not being inspected on a regular basis resulting in housing stock being in worse condition than normal – Stroud District Council is looking into this and looking into ways to manage it. It was also reported that there is a scheme being put in place at Stoud District Council to support staff and manage good mental health in the workplace following the pandemic, this will also be supported via community hubs in the area.

County Councillor John Bloxson reported that a Gloucester County Council (GCC) Community Fund is now open for bids from local groups which can include health and wellbeing, environment, digital inclusion, youth and community activities. There is £40k available over 4 years across the Rodborough Division.

He has requested a meeting with Marling School regarding bringing back into use the land adjacent to the Lidl development for pitches for local sports clubs.

He has meeting scheduled with GCC officers concerning the making of Traffic Regulation Orders (TRO) in respect of speed limits and parking.

There is a full GCC Council meeting on 8 September and a report on 20 mph speed limits on 9 September at Environment Scrutiny Committee.

An OFSTED inspection of children's services takes place in September, and they continue to chase the external auditor's report on the objection to the accounts concerning the incinerator.

Contractors are on site now replacing pavements on Church Rd and Upper Church Road. Missing and broken kerbs will be replaced, the school road sign moved to by the church and the improvement team will visit on completion of the works.

A traffic survey has been arranged over seven days in September which will monitor speed and volume of traffic either side of the railway bridge on Cashes Green Road. The data will inform consideration of road safety measures.

Resurfacing work is to take two weeks in September along Foxmoor Lane where there will be a rolling road closure to maintain access from one or other direction whilst the work is done.

Patching work is arranged for Hunters Way, and pavements on The Bridle and kerbstones repair and replacement at Sunny Hill.

Consultation is due to take place in September on a TRO to restrict on road parking on Greenaways and Westward Road. Parking issues on Springfield Rd have been raised by residents, however, the TRO criteria aren't met to address this.

A report was received as follows via the Clerk from District Councillor Katrina Davis in her absence – She reiterated the safety concerns at Cashes Green Road shortly. 20mph speed limit change throughout the main roads in Cashes Green and the Foxmoor estate is something that would be favoured if this can be done.

Planning for more homes on Etheldene Road has caused concern for more cars on an already congested road. This has been raised with Stroud District Council and it is noted that Gloucestershire County Council have also raised a concern. There is a resident parking their car on the green space there.

Meetings start back in September with the Housing committee meeting on the 15.

Councillor Davis also reported that she is looking into possibilities and ways to provide the young people of Cainscross with a sense of purpose. All agencies are looking into this together.

Neighbourhood warden Bev Owen will be leaving Stroud District Council on the 3rd of September and is being replaced by Frasier Hammond.

Councillor Davis reported that she is looking into putting information together about safety issues to include roads, speeding and alleyways around the Cainscross Ward. Once the information has been collated, she will pass this to all the necessary agencies and meet to discuss how we can improve it and funding to do so.

FC56/21

To receive Officers reports

The Clerk's report was received as follows -

- The patrols of the open spaces are now taking place and she has been forwarding the reports to Councillors. It is hard to tell if they are having any effect as yet.
- She has booked George (our trainee Groundsman) on to a RPII Playground inspection course in September although she has not put him in for the exam as it is very early days. The Assistant Clerk had a meeting with Cloudy IT on the 3rd of August, regarding the initial stages of design for the new website – one of their standard templates is used which is then prefilled with all of the information from our current website by their design team. Some time was spent going through the website to determine what was needed and how it could be tidied up – this was then sent over to a shared file that we are able to add to. We now have to wait for them to come back with the initial draft. The Assistant Clerk is also planning to take some photographs around the parish that can be used on the website.

The Project officer report was read by The Clerk as follows –

- Art in the Park- As part of Stroud District Councils Holidays Activities and Food program, we have been given £1100 to put on an afternoon event and as per my email we have chosen to provide a day of drawing painting that will then contribute to the design of the painting of the tunnel at the entrance to Victory Park. We will also be making basic photographs using sun reactive paper and natural objects from the park. The session is now fully booked.
- Playground - Groundworks will be joining us on the 26th of August to hold a consultation alongside Art in the Park. They have taken the feedback from our survey and from the Facebook comments and developed boards that they will bring on the day. Groundwork have also developed a funding strategy for the bike track and playground.
- Community Café - We have now received a grant of £1,500 from Gloucestershire Funders and a further grant of £1000 from SDC for the start-up costs and food for the first 3 months. You should have all had an email with a breakdown of how we propose to spend the money. If there are any comments, please do let me know as soon as possible as we are also proposing, we start the café on the 7th of September – this doesn't give us a lot of time to prepare. We also still need volunteers.

FC57/21

To receive the Groundman's report

- The Groundsman reported that he is in need of a new hammer drill, a suggestion was presented, and the councillors agreed that the correct tools

were needed to complete jobs effectively, the purchase of this was approved.

- It was also reported that the new assistant groundsman is doing well and is enthusiastic and friendly, Councillors agreed that they were impressed with his attitude and progress so far.

FC58/21 To approve the application of grants for community use and the expenditure as agreed with the terms of the grant
Applications for any up-and-coming grants for community use going forward, were approved without need for further consultation with Council as the present grant climate means there is often little time to apply

FC59/21 To consider disposal of items no longer of any use to the Council and the provision of built-in shelves
After due discussion it was agreed that the disposal of items no longer needed is sensible. Councillors discussed the possibility of using various items for youth activities. Councillors approved the decision of installing shelving for files in the office. The clerk will obtain quotes and present to council.

Planning, Highways, Amenities and Recreation

FC60/21 To discuss the following planning applications –

- S.21/1838/HHOLD - 37 The Beagles, Cashes Green - Proposed side and rear single storey extensions including 1.8m high fencing. - No observations
- .21/1868/TCA - 48 Home Orchard, Ebley - T1 - Judas tree - raise crown to 3m from ground level over car park area and remove partially failed branch. – The council approved this application.
- S.21/1857/LBC - Ravenswell, 125 Westward Road, Ebley - Internal alterations and installation of conservation Velux window to west roof slope. – The Council approved this application.
- S.21/1859/FUL - 152 The Bassetts, Cashes Green - Extension of Garden – The council object to this application, the proposed plans do not maintain the green ethos of the estate.

FC61/21 To note any planning decisions
The planning decisions were noted.

FC62/21 To consider a request for a new bus shelter on Hunters Way (Cllr. R Smith)
The request was considered by the Council, after due discussion it was decided there is no need for an additional shelter on this part of road due to existing bus shelters. It was also discussed that money already earmarked for bus shelters is needed to repair existing ones that are in poor condition.

FC63/21 To consider a directional sign on Church Road for Victory Park
After due discussion the council agreed directional signage was needed and the quotation that was presented was approved.

FC64/21 To consider action regarding encroachment from a neighbouring property on to Victory Park
Three pictures of the encroachment were presented to Council and it was agreed that the Clerk will write to the resident to request the boundary is reinstated within 3 months and if this is not done, legal action will follow.

- FC65/21** To consider funding some gravel boards for Ebley Allotments
After due discussion it was agreed that funding for gravel boards at Ebley allotments would be given.
- FC66/21** To approve the purchase of foam and frames for the Pavilion Hall to help with the acoustics
It was agreed that the acoustics in the Pavilion Hall needs attention .The purchase of frames and foam to help reduce the echo was approved. The assistant clerk will gather some suitable photographs of the Parish to display. It was also suggested that Stroud college music students could be involved, as part of a project.

Finance & Staffing & Policy

- FC67/21** To agree a return to the Finance, Staffing and Policies Committee and approve members to sit on the Committee
It was agreed that Finance Staffing and Policy meetings would be re-instated, and members of the committee were agreed as follows; Councillor Adrian Cross, Councillor Clive White, Councillor David Dale, and Councillor Christine Fewster.
- FC68/21** To consider and approve the Code of Conduct
It was agreed that due to the new members of Council not having sufficient time to review the Code of Conduct that this item would be moved to the next full council meeting.
- FC69/21** To consider all payments made during the financial year and confirm they are all correct.
Payments were considered and approved as a correct record.
- FC70/21** To confirm the date and time of the next meeting of the Full Council
The date of the next Full Council meeting was confirmed as Monday 27th September.

The meeting concluded at 19:45

Signed

Dated

Actions

FC54/21	Update contact details for Councillors	Assistant Clerk
FC59/21	Dispose of items and get quotations for shelving	Clerk/ Cllr. Booker
FC60/21	Send in planning responses	Clerk
FC63/21	Order directional sign	Clerk
FC64/21	Write to resident regarding encroachment	Clerk
FC65/21	Inform Ebley Allotments of decision	Clerk
FC66/21	Take pictures and order canvases and foam	Clerk/Assistant Clerk
FC68/21	Add Code of Conduct to next Full Council Agenda	Assistant Clerk