

Minutes of the meeting of **Cainscross Parish Council's Full Council** held on Monday 24 September 2018, commencing at 7.00pm in the Parish Council Office, 39 Westward Road, Cainscross.

Present: Councillors
 Graham Barton
 Eileen Berry (Chair)
 Peter Berry
 Keith Mace
 Jenny Miles (Parish & District)
 Carlos Novoth
 Ron Smith
 Neil Watkins
 Clive White

County Councillors Brian Oothuysen

In Attendance: Clerk Jeni Marshall
 Admin Assistant Sally Jones

Also Present: Steve Roberts (Stroud Nature Great Green Project)
 Gareth Mead (Severn Trent Water)
 Amanda Hales (AMEY)

Apologies: Councillor Adrian Cross (Vice-Chair)
 County Councillor Lesley Williams

- FC164/18** To receive apologies
 Apologies were received from Councillor Cross and County Councillor Williams.
- FC165/18** To confirm the minutes of the last meeting of the Council
 The Minutes of the last meeting of the Council held on Monday 20th August 2018 were approved as a correct record and duly signed.
- FC166/18** To receive any declarations of interest
 None
- FC167/18** To receive any representations or questions from members of the public
 None present
- FC168/18** To receive the Chairman's announcements
 The Chairman announced that letters had been received from Allsorts, Cashes Green football club and an individual thanking Council for their grants.
 A letter has been received from the Youth Forum inviting Councillors to take part in a litter pick and bake sale at the Cashes Green Community Centre on September 29th from 1 to 3pm. Councillor Miles confirmed that she will be attending the event.
- FC169/18** To receive the Clerk's report

LB

The Clerk reported that no response had been received from The Door since she had written back to them. She had a meeting with a representative from Cainscross Rugby Club regarding expectations from us/them when using the Pavilion. There are ongoing issues regarding dog fouling on the pitch and within Victory Park, she has contacted the Dog Warden at Stroud District Council requesting more patrols in Victory Park.

The bus shelter at Chapel Lane has been vandalised. Councillor Barton proposed looking at glass replacement for the bus shelters that is more resilient to breakage.

A Pavilion meeting was held on Friday 21st September with the Project Manager, new contractor and Councillors. Councillor P Berry gave a brief overview of the meeting. After due discussion Councillor Barton proposed that a letter of intent is sent to the Contractor J Projects. Councillor Mace seconded this and it was carried with all in favour.

Councillor Novoth proposed that the performance bond is kept in place. This was seconded by Councillor Smith with 8 in favour and 1 abstention.

FC170/18

To receive any reports from County and District Councillor's

County Councillor Brian Oothuysen reported that he was invited to Forest Green Rovers to talk to the community. He has given them a grant of £2000 which is for the five primary schools in Rodborough, Cainscross and Randwick Parishes. The schools will visit the football ground and the schools will have visits from the club. There will also be football kit provided to the schools as well as non-football related activities. He will ensure that the money is allocated to the project intended.

District Councillor Jenny Miles reported that it has been a busy time at Stroud District Council. She attended a meeting focusing on community work and was updated that there have been gangs from Birmingham and London targeting venerable people in Gloucester and Cheltenham, where they take over the property and use them as drug dens. It is not known of anyone that has been targeted in the Stroud area, however people working in the community have been asked to be on alert to report anything suspicious.

FC171/18

To receive a brief presentation from Steve Roberts regarding 'Stroud Nature Great Green project'

Steve who is a director of Stroud Nature, explained that the Project hold a monthly forum with a minimum of 22 organisations involved. Their aim is to create greener corridors in the Stroud Valley by encouraging households to get involved in planting shrubs that encourage wildlife. They are hoping that Cainscross Parish will be a pilot area, promoting the benefits and guides on how to grow the suggested plants/trees. The Council were also encouraged to think of any of their own green spaces that would benefit the community if planted up. It was agreed that the Recreation Committee will discuss this in more detail at their next meeting and an article will be put in the next Fourwards to promote the idea to local residents.

EB

- FC172/18** To receive a report from Severn Trent officer regarding the water Pipeline Project in Stroud
Gareth Mead gave an overview of the 11 million investment programme that Severn Trent are rolling out across the Stroud Valleys over the next 12 months. This will ensure that the demand for water can be met as the supply is currently at risk. He introduced Amanda Hale from Amey who are involved in co-ordinating closure of highways to enable the project to work. Work in the Cainscross Parish is currently programmed for March 2019 and households will be sent information nearer the time.
It was suggested that an article is submitted from Severn Trent for the forthcoming Fourwards and that Severn Trent and Amey return to speak to Council in the New Year to update on the progress.
- FC173/18** To receive the report of the Communications and Policy Committee
The report of the Communications Committee was noted.
- To receive recommendations to adopt the following updated policies
Complaints Policy – Councillor Miles proposed that the policy be accepted. This was seconded by Councillor E Berry and carried with all in favour.
 - Training and Development Policy – Councillor Smith proposed that the policy be accepted. This was seconded by Councillor Mace and carried with all in favour.
- FC174/18** To receive the report of the Planning, Highways and Amenities Committee
The report of the Planning, Highways and Amenities Committee was noted.
- FC175/18** To receive the report of the Recreation Committee
The report of the Recreation Committee was noted.
- To consider planting a hedge or erecting a fence between the Peace Garden and the Car park at Victory Park – After due discussion it was agreed to purchase a pack from the Woodland Trust and talk to Stroud District Council regarding reinstating the chain link fence that has been removed. Councillor Novoth proposed that a proper entrance be created from the car park to the park, it was agreed that this would be looked at in more depth by the Committee.
 - To further discuss the Rotaweb Climber – The Clerk explained that following some investigation, the Rotaweb would prove very expensive to repair and she had concerns that it would just be cut up again. After due discussion it was agreed that the Rotaweb be inspected by ROSPA but not replaced. Councillor Barton proposed that it be replaced by an accessible roundabout in the next financial year and that grants should be sought. This was seconded by Councillor P Berry and carried with all in favour.
- Councillor P Berry requested that item 99/18 of the Recreation minutes be discussed. He attended the meeting held for allotment holders from Cashes Green, and stated that only 4 plot holders had attended from a possible 37. Councillor Novoth confirmed that although the attendance had been disappointing, some good two-way conversations had highlighted positive steps forward. A further meeting has been proposed to be held at Cashes Green Community Centre and a letter will be sent inviting plot holders to attend.

Councillor P Berry requested a full breakdown of the income/costs for the allotment site to be made available for discussion at the next Recreation meeting.

- FC176/18** To note a petition from local residents regarding the footpath from East Drive and consider a response and any actions
The Clerk confirmed that she has requested work to undergrowth under the Lengthsman Scheme and will contact Highways regarding tarmac work on the footpath.
- FC177/18** To consider moving the phone kiosk at Devereaux Crescent to Victory Park to house a defibrillator
The Administration Assistant has investigated the cost of removing the phone box at Devereaux Crescent and installing it at Victory Park and encouraging the sports teams at Victory park to fundraise for a Defibrillator. Councillor E Berry proposed that the box be re-sited when the new pavilion is built. This was seconded by Councillor Barton and carried with all in favour.
- FC178/18** To consider taking ownership of the top end of Hamwell Leaze following a meeting with Bromford Homes
After due discussion Councillor Smith proposed that we request to take ownership of the land for the nominal sum, of £1. This was seconded by Councillor White and carried with all in favour.
- FC179/18** To consider using the Community Pay back scheme for a further day at Cashes Green Allotments and seeking quotations for maintenance of the Ecological Zone
After due discussion Councillor Barton proposed that the Community Pay back do another day and quotations are sort for maintenance of the ecological zone and SWALE. This was seconded by Councillor Watkins and carried with all in favour.
- FC180/18** To consider the Community Governance Review
After due discussion regarding the size of the Council and its various boundaries, Councillor Novoth proposed that no changes should be proposed for this Council. This was seconded by Councillor Barton and carried with all in favour.
- FC181/18** To consider quotations for Council Insurance for the next three-year term
After due discussion Councillor Barton proposed the Council stay with current insurers AVIVA for the next three years. This was seconded by Councillor Smith and carried with all in favour.
- FC182/18** To consider a quotation to add work usage to insurance for Clerks car
Councillor Watkins proposed that the Clerk insure her car for business use. This was seconded by Councillor Novoth and carried with all in favour.
- FC183/18** To announce casual vacancies in the Cashes Green East and Cainscross Wards following the resignation of Councillors K and R Cordon

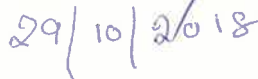
The Chairman announced the resignation of Councillor's K and R Cordon and declared a casual vacancy in the wards of Cashes Green East and Cainscross. She further proposed that a letter of thanks be sent to both of them. This was seconded by Councillor Miles and carried with all in favour. The Clerk will now make the necessary arrangements to inform District Council and then advertise the vacancies.

- FC184/18** To note and consider courses offered by GAPTC for Councillors
Councillor Novoth and Councillor E Berry would like to attend planning training, The Clerk agreed to attend Budget and Precept training. All other Councillors were asked to advise the Clerk of any courses they would like to attend.
- FC185/18** To consider the promotion of the Administration Assistant to Assistant Clerk
After due discussion Councillor Miles proposed that the Administration Assistant is promoted to Assistant Clerk with a salary increase of two incremental points. This was seconded by Councillor Smith and carried with all in favour.
- FC186/18** To approve membership renewal to Gloucestershire Playing Fields Association
The renewal of membership was agreed.
- FC187/18** To consider renewal of the Clerks membership to SLCC
The renewal of membership was agreed.
- FC188/18** To report on any external meetings/training sessions attended
Councillor Miles – Community meeting and Pavilion meeting
Councillor P Berry – Allotment and Pavilion meeting
Councillor Barton – Pavilion meeting
Councillor Novoth – Allotment meeting
Councillor E Berry – Allotment meeting
Clerk – Pavilion meeting and meeting with Cainscross RFC
- FC189/18** To confirm the date and time of the next meeting of the Council
The next Full Council meeting will take place on Monday 29th October at 7pm.

Signed



Dated



Actions

FC169/18	Contact Will Clarke re a Letter of Intent to Builders	Clerk
FC171/18	Add to next Recreation meeting to discuss planting as part of Stroud Nature Great Green project	Clerk
FC171/18	Article for Fourwards to promote Stroud Nature Great Green Project	Assistant Clerk
FC172/18	Article for Fourwards regarding Severn Trent Work	Assistant Clerk
FC173/18	Update Complaints and Training and Development Policies	Assistant Clerk
FC175/18	Contact Estates department at SDC regarding link chain fence	Clerk
FC175/18	Breakdown of costs for Cashes Green allotments added to next Recreation meeting	Clerk
FC176/18	Respond to letter regarding East Drive footpath after contacting Highways	Clerk
FC178/18	Contact Bromford Homes regarding land at Hamwell Leaze	Clerk
FC179/18	Book Community Pay Back for 1 days work at Cashes Green allotments and contact Ecological companies for annual cost of looking after Ecological zone and SWALE	Assistant Clerk
FC181/18	Renew insurance for 3 years with AVIVA	Clerk
FC182/18	To add Business use to Clerk's car insurance	Clerk
FC183/18	Declare Casual Vacancies in Cainscross and Cashes Green East	Clerk
FC184/18	Book Courses with GAPTC	Clerk
FC185/18	Promotion of Administration Assistant to Assistant Clerk	Clerk
FC186/18	Renew membership to Gloucestershire playing Fields Association	Clerk/Finance Assistant
FC187/18	Renew membership to SLCC	Clerk/Finance Assistant

SB