

Minutes of the meeting of Cainscross Parish Council's Communications and Policy Committee held on Monday 4 February 2019 at 7pm at Cainscross Parish Council office, 39 Westward Road, Cainscross, Stroud.

Present: Councillors Eileen Berry
Adrian Cross
Ros Scott-Hodgetts
Clive White

OW

Administration Assistant Sally Jones
Apologies: Councillor Keith Mace

- CC1/19 To elect a Chairman
The Assistant Clerk opened the meeting and asked for nominations for Chairman. Councillor E Berry proposed Councillor White as Chair. This was seconded by Councillor Cross and carried with all in favour.
Councillor White took over the Chairmanship of the meeting.
- CC2/19 To elect a Vice-Chair
The Chairman requested nominations for Vice Chairman. Councillor White proposed Councillor Cross. This was seconded by Councillor E Berry and carried with all in favour.
- CC3/19 To receive any apologies
Apologies were received from Councillor Mace.
- CC4/19 To approve the minutes of the last meeting
The minutes of the last meeting held on 5th November was approved as a correct record and duly signed.
- CC5/19 To receive any declarations of interest
None
- CC6/19 To receive any representations from members of the public
None
- CC7/19 To discuss articles received/for the forthcoming Spring Fourwards
A number of articles have been received/written and after due discussion articles were proposed with some minor alterations. The Assistant Clerk confirmed she has emailed contacts requesting articles to be submitted by February 25. The Assistant Clerk requested that if any of the Councillors has any articles, please send them to her as soon as possible.
- CC8/19 To confirm the date and time of the next committee meeting
The next meeting will be held on Monday 4th March at 7:00pm.

Signed *Clare White*

Dated 4.3.19

Actions

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| CC7/19 | Collate articles and send to Designer in readiness for the March meeting | Assistant Clerk |
| CC7/19 | Councillors to submit any articles by 25 February | Councillors |