

Minutes of the meeting of **Cainscross Town Council's Full Council** held on Monday 25 November 2019, commencing at **6.00pm** in the Pavilion in the Park, Victory Park, Cainscross.

Present: Councillors Carlos Novoth (Chair)  
Graham Barton (Vice-Chair)  
Eileen Berry  
Adrian Cross  
David Dale  
Jenny Miles (District)  
Ros Scott-Hodgetts  
Ron Smith  
Clive White

In Attendance: Clerk Jeni Marshall  
Co-option Candidate Diane Prosser  
County Councillor Brian Oothuysen

- FC194/19** To receive apologies  
No apologies were received.
- FC195/19** To confirm the minutes of the last meeting of the Council  
The Minutes of the last meeting of the Council held on Monday 21 October 2019 were approved as a correct record and duly signed.
- FC196/19** To receive any declarations of interest  
None
- FC197/19** To receive any representations or questions from members of the public  
None present
- FC198/19** To receive the Chairman's announcements  
None
- FC199/19** To receive the Clerk's report  
The Clerk advised the following;
- she has renewed the Society of Local Council Clerks membership and purchased a new copy of the Clerks manual as the old copy is from 2013.
  - a letter has been received thanking the Council for funding towards a wheelchair accessible boat.
  - minutes of the last Cotswold Canals Connected Consultative Group meeting and minutes of the Stroud Road Safety group are available should anyone wish to view them
  - a copy of the Stroud District Local Plan Review is available for viewing in the office.
  - the office will be closed on Wednesday as the Clerk is attending Clerk's annual networking.
  - the main gate in to Victory Park is starting to look tatty and some of the lettering is missing. We originally bought the gates and had them fitted by Gloucester Street Forge in 2002. I have asked them for a

quotation for a re-paint and letter replacement and will let you know of the costs for consideration when available.

- the Groundsman noticed a knife of the roof of the Pavilion and after contacting the Police he will be removing it and the Police will be collecting it soon.
- finally, the new Fourwards is ready for delivery. She asked members to take on some additional deliveries if possible to save the staff some time. She also mentioned that on the front cover a couple of Pavilion open days on the 11 December and 11 February are being advertised. Concentrating on the 11 Dec initially, she would be grateful if Councillors could attend and make teas/ coffee and if possible bring some homemade or shop bought mince pies or cakes.

#### FC200/19

##### To receive any reports from County and District Councillor's

County Councillor Oothuysen reported that things are very quiet at Shire Hall due to budgeting for the new financial year.

He asked members if there were any roads in the Parish in a particularly poor state as Highways have been given quite a large amount of funding to improve conditions. Members raised concerns regarding the condition of Hunters Way. This has been reported to Highways as a concern for some years and despite promises that it is on the radar, nothing has been done. Councillor Cross also mentioned the footpath leading up the hill from Foxmoor School to the top of Hunters Way stating that the path was very uneven and he presented a photo of this.

Councillor Oothuysen asked that the Clerk forward this information to him and he will try and pursue the issues.

District Councillor Miles informed members she has attended training on Officer and Member relationships and the difference between strategy and operation. Members were informed that although they were able to influence strategy, the implementation and operational aspects were down to the Officers.

She has also attended meetings with District Council tenants to discuss future priorities and these were agreed as follows;

- to continue with refurbishment of sheltered homes in the District
- better estates management
- new build
- energy efficiency particularly retro fitting of older properties
- Carbon 2030

She also informed members that following the resignation of a tenant representative a new lady from Dursley has been chosen to take over the position.

*Members resolved to move agenda item 21 up the agenda*

#### FC201/19

##### To consider an application to co-opt to the Council

The Chairman asked the applicant Diane Prosser to tell the Council a little about herself and why she felt she would be a good candidate for the position of Councillor.



Diane explained that she has lived in the area most of her life and for the past 25 years in Ebley and she is interested in giving back to the community. Councillor White asked her what she considered to be her particular strengths and she responded that having worked in the Civil Service as a Training Development Officer, she felt she was a good listener and keen and able to help people.

*The Chairman asked Diane to leave the room whilst her application was debated.*

Following a brief debate, the Chairman invited the applicant to return to the meeting where it was resolved to co-opt Diane Prosser to the Council as Councillor for the Ebley ward. She will call at the offices during the week to sign the necessary forms.

**FC202/19** To receive the report of the Planning, Highways, Amenities and Recreation Committee

The report of the Planning, Highways, Amenities and Recreation Committee was noted.

To consider the following planning application

- S.19/2014/LBC – Perry House, Westrip Lane – Repair and render to end wall – The application was noted

**FC203/19** To note the following Planning Appeals

- 2 The Cottages, Foxmoor Lane, Ebley - Noted
- Football stadium at Junction 13 of M5 - Noted

**FC204/19** To receive the report of the Finance, Staffing and Policy Committee

The report of the Finance, Staffing and Policy Committee was noted

- To consider a draft budget for 2020/21

Councillor Cross thanked all members involved in the finance working party and in particular he thanked the Clerk for all her hard work pulling the facts and figures together.

Councillor Novoth asked members to consider the increase in the precept giving careful thought to the additional responsibilities and assets the Council have taken on plus the additional staffing needed to support the Clerk and offer a good level of service.

Councillor Barton noted the precept comparisons compared with similar sized Councils and was happy to support the increase in the precept as long as it covered staffing adequately and leaves money available to achieve the ambitions of the Council. Councillor Novoth proposed the precept is approved subject to confirmation of the tax base. This was seconded by Councillor Barton and carried with all in favour.

- To confirm adoption of the Model Publication Policy

Councillor Berry proposed the Policy be accepted. This was seconded by Councillor White and carried with all in favour.

**FC205/19** To consider adoption of Co-Option and Procedure Policy

The Clerk informed members that they had never had a formal co-option policy and felt it would be sensible to adopt this policy compiled by the



Assistant Clerk. Councillor Barton asked that the qualifications for becoming a Parish Councillor be added to the document. Councillor Berry proposed the adoption. This was seconded by Councillor White and carried with all in favour.

- FC206/19** To consider a motion in support of the Local Electricity Bill in line with the suggested draft resolution  
Councillor Novoth summarised the information explaining that if a local group or company want to produce electricity they are tied to the same costs and requirements as large companies. Questions were asked regarding the company and it was resolved to carry out a little more research and defer a decision until next year.
- FC207/19** To consider a response to information received regarding proposed reforms to permitted development rights to support the deployment of 5G and extend mobile coverage  
Members agreed that there is no conclusive evidence as to the effects on health of 5G at present and therefore a decision would not be made on this premise. Councillor Miles raised concerns regarding the suggestion of waiving permitted development rights. Members agreed that this was not satisfactory and that the decision should be bought back to Town and Parish Councils.
- FC208/19** To consider a new Street Trading Resolution and Revised Street Trading Policy  
Members resolved to support the new policy.
- FC209/19** To consider changing the Council's Cloud and Finance Package providers  
Members discussed concerns raised by the Clerk regarding high costs for the Cloud hosting and Finance Package. Other packages had been researched and the Clerk recommended AdvantEdge, a complete package covering cloud hosting, finance, play areas, facilities and more at a much more competitive price.  
After further discussion Councillor Berry proposed changing to AdvantEdge. This was seconded by Councillor Cross and carried with all in favour.
- FC210/19** To consider a request to name the new hall the Maton Hall after a former Councillor by a local resident  
The request was discussed and it was confirmed that although in the past it had been considered a resolution had never been passed.
- FC211/19** To consider included a recycling collection in the trade waste agreement  
After members were given costings, it was agreed to add a recycling collection to the trade waste agreement.
- FC212/19** To consider a request for a grit bin at Glynfield Rise  
After discussion regarding the slope of the road and access issues, members resolved to purchase a small grit bin.
- FC213/19** To consider whether to purchase an 'Employment Law' Service for a 12-month period



Members discussed the merits of this service and agreed to purchase it for a period of twelve months.

**FC214/19** To discuss the days and times of meetings  
Members considered the time of meetings and it was generally felt that 6 pm was preferable to 7pm and working well.  
After a long debate, members resolved to continue to hold meetings on a Monday night and review this is again in six months.


**FC215/19** To declare a Casual Vacancy  
The Chairman declared a casual vacancy following the resignation of Councillor Tyror.

**FC216/19** To report on any meetings attended and receive requests for future agenda items  
The Clerk attended a meeting at District Council to consider the 'Working Together' protocol. Councillor White attended the Stroud Hustings meeting and he met with Fred Barker regarding the Climate Change Group. Councillor Berry attended the meeting of the new Five Valleys Shopping Centre and found it to be very informative. She informed members that there are plans to put a Doctors surgery in the old Woolworths building. Councillor Miles attended the NHS restructuring of Gloucester and Cheltenham hospitals which also talked about GP reorganisation in Stroud. She also attended a 'Homeless in Stroud' and 'Cold Weather Protocol' with Councillor Dale.

**FC218/19** To confirm the date and time of the next meeting of the Council  
The next Full Council meeting will take place on 16<sup>th</sup> December at 6pm.

Signed

Dated

  
16/12/2019

#### Actions

FC201/19	Fill in necessary forms	Cllr. Prosser
FC202/19	Send in planning response	Clerk
FC204/19	Put budget back on the agenda after tax base received	Clerk
FC204/19	Update Model Publication Policy	Assistant Clerk
FC205/19	Adopt Co-option Policy	Assistant Clerk
FC206/19	Research company information	Clerk
FC207/19	Respond to consultation	Clerk
FC208/19	Respond to consultation	Clerk
FC209/19	Inform companies of decision regarding Cloud / Finance	Clerk
FC210/19	Inform resident of decision	Clerk
FC211/19	Order outside recycling	Clerk
FC212/19	Order Grit bin and site	Clerk /Groundsman
FC213/19	Order Employment Law Package	Clerk
FC215/19	Declare a casual vacancy	Clerk

