

Minutes of the meeting of **Cainscross Parish Council's Recreation Committee** held on Monday 10 September 2018, commencing at 7.30pm in the Parish Council Office, 39 Westward Road, Cainscross.

Present: Councillors Eileen Berry (Chairman)
Peter Berry
Carlos Novoth
Ron Smith (Vice -Chair)

In Attendance : Clerk Jeni Marshall
Administration Assistant Sally Jones

Senior Groundsman Paul Underwood

Apologies: Graham Barton
Adrian Cross
Jenny Miles
Clive White

- R86/18** To receive apologies
Apologies were received from Councillors Barton, Cross, Miles and White
- R87/18** To confirm the minutes of the last meeting of the Committee
The minutes of the last meeting of the Committee, held on 16th July 2018 were approved as a correct record and duly signed.
- R88/18** To receive any declarations of interest
None.
- R89/18** To receive any representations from members of the public
None.
- R90/18** To receive the Groundsman's report
The Groundsman apologised for his absence at the previous Recreation meeting. He reported that the burnt parts of the Boardwalk have been cleared away and made safe at Hamwell Leaze. At Victory Park the window grills are being repeatedly pulled off the old pavilion although the building will be demolished in October. He has been cutting low branches from the trees by the tunnel so the lawn mower can cut nearer to the edges.
He confirmed that the QEII Field pond has now been fenced off and he has removed some old tree stumps to prevent a trip hazard. He

EB

further reported that some of the wooden rails on the bridge are rotten and as they are not needed for safety purposes he asked if they can be removed. Members agreed that the fence should be removed and not replaced.

Councillor Smith queried a missing lid on a dog bin at Victory Park. The Senior Groundsman explained that as dog faeces can now be placed in normal bins, it is no different and the bin is still usable.

R91/18

To receive the Clerk's report

The Clerk reported that the QEII Field is full of weeds and the grass requires weed killing. She has received a quotation from the grass cutting contractor for consideration. Councillor P Berry proposed the quotation be excepted. This was seconded by Councillor Smith and carried with all in favour.

Councillor Novoth felt that the weed killing should be carried out at least twice a year and suggested that quotations should be sought from other companies in future to make sure they remain competitive.

R92/18

To receive and approve a recommendation from the Communication and Policy committee regarding the Memorials Policy

Members received a recommendation from the Committee to add a clause relating to memorial plaques. The additional clause was generally accepted however Councillor Novoth suggested there should be a general clause within the policy regarding ongoing maintenance and members agreed to consider this and to bring it back to the next meeting of the Committee.

Councillor Novoth also informed members that Leyhill make benches and it was agreed that the Administration Assistant will seek further information and report back.

Victory Park

R93/18

To discuss the audit of Victory Park and any associated actions

Members considered a comprehensive audit of the park. It was agreed to implement suggested repairs as funds allow. The Clerk requested the removal of an elderflower bush which is choking the silver birch. Members considered this and resolved to remove the bush.

The poor state of the church wall adjoining the park was discussed and Councillor Novoth proposed a condition report is ordered and

bought back to Committee for further discussion. This was seconded by Councillor E Berry and carried with all in favour.

The metal pillars on the new pavilion are badly corroded and it was resolved that the Groundsman clean and undercoat with red oxide before using a top coat.

The Clerk reported that the fence surrounding the play area is showing signs of wear and she also has concerns that a second gate should be available to enter and exit the play area. It was agreed to obtain quotations for a second gate and potentially place where the fence is most worn. The Clerk suggested she get the fence checked at the same time.

The trees at the park were also discussed and it was resolved that Councillor Novoth and the Clerk will arrange a meeting with Rozelle at District Council to discuss prices relating to their contract.

Councillor Novoth informed members of the 'Green Flag' scheme and suggested that this was looked in to with a view to adopting their basic principles for both Victory Park and the QEII Field. The Clerk agreed to research this and bring the information back to the Committee.

R94/18

To discuss purchasing and planting a wild hedge by the Peace Garden/car park

Members discussed the idea of putting a hedge between the Peace Garden and the car park. Councillor P Berry asked members to consider whether a green tin fence would be more appropriate. It was agreed to pass this to Full Council for further discussion.

Councillor P Berry also mentioned he has met with Haydn Sutton to discuss the planting of the Peace Garden and is awaiting a quotation.

R95/18

To discuss correspondence from Cainscross and Rodborough Football Club

The Club has informed the Clerk that due to the availability of changing space during the Pavilion build they will not be able to use the park this season. They raised concerns about the availability for the following season and asked for reassurance that they will be allowed back. Members agreed that the club will be able to return to the park once the build is complete.

R96/18

To receive an update regarding the Pavilion Project

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The Clerk informed members that J Projects are happy to take on the contract subject to agreeing the final price. Once agreed the start date has been pencilled in for the 29 October.

Elm Road Playing Field

R97/18

To consider responses to the Elm Road consultation and further consider the acquisition of the Playing Field

The Clerk reported 3 responses which were all positive to the acquisition. The Committee agreed to recommend the acquisition to Full Council.

QEII Field

R98/18

To further consider long term plans to reduce anti-social behaviour

Councillor P Berry explained that Councillor Cross has looked in to private security and spoken to other Councils using this. He was unable to make this meeting but will report on this at a future date. Councillor P Berry also mentioned that PCSO Gary Lynch is trying to get portable CCTV for the area.

Councillor Novoth commented that it is pointless to jump to conclusions and more factual information is needed to allow Council to make an informed decision. He suggested that local people should be engaged with and involved in information gathering particularly residents of Frome Gardens and Golden Jubilee Way. It was agreed that the Clerk will write to local residents seeking their opinions and asking them to register if they would like to get involved. Councillor P Berry and R Smith offered to hand deliver the letters.

Allotments

R99/18

To note the Cashes Green Allotments report, receive a report on recent anti-social behaviour and consider the future management

The Administration Assistant gave a report on the current situation at the allotments including present allocations and the state of the plots. She explained that a local resident has confirmed that Pinnacle have money for fencing round the allotment building and she is trying to arrange a meeting with Claudia. Another issue concerns the existing number padlocks and she suggested padlocks with keys being issued with a chargeable deposit. Councillor P Berry mentioned that Councillor Cross was looking in to the possibility of key fobs.

Finally, she suggested that at the bottom end of the allotments where the top soil has been completely stripped, there is potential for raised beds allowing less able people to garden. A grant is available should any members of the public wish to apply.

Councillor P Berry informed members that 42% of the allotment site is rentable plot area and 58% is made up of the swale, ecology area and trees. He also expressed concerns that the cost of running the allotment site far exceeds the income generated.

Councillor Novoth commented that the site is quite unique and that local management is the answer. He suggested using groups such as Stroud Valleys Project to manage the ecology area as they are excellent at applying for grants to help with costs and seeking help from local ecologists who although not getting paid can add to their portfolio and receive the necessary plaudits.

Councillor Novoth agreed to attend the allotment meeting on the 19 September with the Administration Assistant.

R100/18

To confirm the date and time of the next meeting of the committee

The next meeting of the Recreation Committee will take place on 15th October 2018 at 7.30pm.

Signed



Dated

14/10/2018

Actions

R90/18	Remove rotten rails on bridge at QEII Field	Groundsman
R91/18	Authorise weed killing at QEII	Clerk
R92/18	Add to next Recreation Agenda	Clerk
R93/18	Action VP Audit	Clerk/Groundsman
R93/18	Remove elderflower bush	Groundsman
R93/18	Order church wall condition report	Clerk
R93/18	Re-paint metal pavilion pillars	Groundsman
R93/18	Get gate quotation and check fence condition	Clerk
R93/18	Arrange meeting with Rozelle (SDC)	Clerk Cllr. Novoth
R93/18	Research 'Green Flag' scheme	Clerk / Assistant
R94/18	Add item to Full Council agenda	Clerk
R95/18	Inform Football Club of decision	Clerk
R97/18	Add to Full council agenda	Clerk
R98/18	Write to residents of Frome Gdns and Golden Jubilee Way	Clerk
R98/18	Deliver letters for the above by hand	Cllrs. Smith & P Berry
R99/18	Attend Allotment meeting	Admins Assistant/Cllr. Novoth

