

Minutes of the meeting of Cainscross Parish Council's **Communications and Policy Committee** held on Monday 3 September 2018 at 7pm at Cainscross Parish Council office, 39 Westward Road, Cainscross, Stroud.

Present: Councillors Eileen Berry
Peter Berry
Adrian Cross
Keith Mace
Neil Watkins (Vice-Chairman)
Clive White

Administration Assistant Sally Jones

- CC38/18 To receive any apologies
None
- CC39/18 To approve the minutes of the last meeting
The minutes of the last meeting held on 9th July 2018 were approved as a correct record and duly signed.
- CC40/18 To receive any declarations of interest
None
- CC41/18 To receive any representations from members of the public
None
- CC42/18 To discuss articles and consider production/delivery time scales for the Autumn Fourwards
Councillors discussed dates for submission of articles and articles to be included. It was agreed that the autumn Fourwards proof will be approved by the committee at their meeting on November 5th to then go to print.
- CC43/18 To consider and make recommendations for the updated policies to Full Council
Complaints Policy After due discussion Councillor E Berry proposed that the policy be recommended to Full Council for adoption. This was seconded by Councillor Mace and carried with all in favour.
Training and Development Policy After due discussion Councillor Mace proposed that the Policy be recommended to Full Council for adoption. This was seconded by Councillor P Berry and carried with all in favour.
- CC44/18 To consider and make recommendations for the Memorial Policy to Recreation Committee

N.W.

After due discussion Councillor Cross proposed that the Policy be recommended to Recreation Committee for adoption. This was seconded by Councillor White and carried with all in favour.

CC45/18 To confirm the date and time of the next committee meeting
The next meeting of the Communications and Policy committee meeting will be held on Monday 8 October 2018.

Signed

N. Waiter

Dated

8/10/18

Actions

CC42/18	Contact local groups for articles for Fourwards for consideration at next meeting in October	Admin Assistant
CC42/18	Submit articles/ideas for consideration for the Fourwards	Councillors
CC43/18	Add Policies to Full Council agenda	Admin Assistant
CC44/18	Add policy to Recreation committee agenda	Admin Assistant