

Minutes of the of **Cainscross Town Council's Full Council Meeting** held on Monday 28 April 2025 commencing at **6.00pm**.

Present: Councillors: Adrian Cross – Chair  
Clive White – Vice Chair  
S Ashenford  
D Balster  
J Booker  
D Dale  
Y Tester

In Attendance: Clerk- Jeni Marshall

Also in attendance: County Cllr John Bloxsom  
District Cllr Elizabeth Stanley  
Jason Turk – Cotswold Solar Company  
Craig Horricks – member of the public

Apologies: G Lindsay  
C Fewster  
L Stinchcombe

**FC01/25** To receive apologies  
Apologies were received as above.

**FC02/25** To confirm the minutes of the last meeting of the Council  
The minutes of the last meeting of the Full Council (31 March 2025) were confirmed and duly signed.

**FC03/25** To receive any declarations of interest  
No declarations of interest were given.

**FC04/25** To receive any representations or questions from members of the public  
One member of the public was present at the meeting, but no representation was made.

**FC05/25** To receive officer reports  
The Clerk gave the following report;  
The poetry board is now in place by the QEII Pond by the pond area  
The bike ramps are proving to be a huge success and both the Project Officer, and I have been chatting to users with very positive feedback.  
The new security locks are now on Victory Park Gates.  
We are still getting adult nappies in our bins but with the CCTV we hope to catch the culprit soon.  
The Rangers have fitted the new benches in the park, one at the top corner of the Football field (donated by a local resident) and one in the tree line near to the bike ramps.  
Councillor Stinchcombe has reported rats by the youth shelter, and it seems they may be coming from the churchyard. I have emailed the Vicar, and we will be arranging a meeting.  
Elm Road and the QEII Field remain calm at present but with the finer weather we are keeping an eye on things.  
I have had reports from Councillors and members of the public about dangerous parking at Queens Drive by the Community Centre although this is not our remit, I have emailed Gloucester County Council Parking Enforcement and Karolina our PCSO to make them aware. Karolina has replied and will carry out some patrols.

**FC06/25** To receive any reports from County and District Councillors  
A report was circulated prior to the meeting from County Cllr John Bloxsom and District Cllr Elizabeth Stanley gave an update on Council house bills. In case we get any queries, bills are now being split for rents and repairs. Prior to this they were under one invoice.

- FC07/25** To note and approve the minutes of the last Finance, Staffing and Policy Committee  
The minutes of the Finance, Staffing and Policy meeting were noted.
- FC08/25** To approve the purchase of new pressurised hot water cylinders for the Pavilion  
Steve one of the Rangers, has sourced two pressurised hot water cylinders at an excellent price and he is qualified to fit these. He would also need to purchase various fittings to carry out the work which was also approved. Members considered the quotation and were pleased that there are no installation costs. The purchase was approved.
- FC09/25** To consider a quote for Health and Safety proposal for the Council  
Two quotations were considered, and it was resolved to use Citation who are already being used for HR as they were considerably cheaper and offered the same service.
- FC10/25** To consider quotations for tree surgery works following the inspection  
Members considered the quotation following the tree survey and acknowledged although it is a high cost, it is essential that the trees in public places are maintained to a high standard. The quotation was approved.
- FC11/25** To consider the revised quote for the solar panel installation to the Rugby Pavilion  
Members noted that one of the companies approached has at last come back but do not wish to quote for batteries. Jason from Cotswold Solar was in attendance and briefed the Council on the cost benefits of batteries and the cost saving Associated. He also answered various questions about the system and although the batteries have a ten-year warranty, his company will happily guarantee it for 15 years. He also confirmed that the system is modular and can be added to. Members resolved to add this to the next Full Council agenda to agree the supplier
- FC12/25** To consider quotes for the purchase of maintenance equipment for The North Bike Track  
Members noted that there is ongoing maintenance to the track and B1KE recommend a wacker plate. Three types were considered, and it was resolved to purchase the Altrad-Minipac 300mm.
- Belle
- FC13/25** To re-consider a flag for the Council  
Councillor Cross explained that he has spoken to a member of St. Matthews PTA who may be interested in working with the schools to create a flag for Council. He will report back at the next Full Council meeting.
- FC14/25** To approve expenditure from the 11/04/25 – 22 /04/26  
After due consideration the expenditure was approved.
- FC15/25** To reconfirm the pension arrangements for staff prior to and post 9 September 2019  
The Council reconfirmed that from September 2019 all existing employees will remain on the Local Government Pension Scheme and any future employees will be given a NEST pension.

#### **Planning, Highways, Amenities and Recreation**

- FC16/25** To note any planning decisions  
The planning decisions were noted.
- FC17/25** To note any training / meetings attended by staff or Councillors

None.

**FC18/25**      To consider any items for inclusion on future agendas  
None.

**FC19/25**      To confirm the date and time of the next meeting of the Full Council  
The next meeting of the Full Council is to be held on the 19<sup>th</sup> of May 2025.

*The meeting concluded at*

Signed

Dated

#### Actions

<b>FC08/25</b>	Order cylinders	Clerk
<b>FC09/25</b>	Contact Citation for H&S	Clerk
<b>FC10/25</b>	Order tree works	Clerk
<b>FC11/25</b>	Add solar to next agenda	Clerk
<b>FC12/25</b>	Order wacker plate	Clerk
<b>FC13/25</b>	Follow up on flag	Cllr. Cross
<b>FC14/25</b>	Make payments	Clerk / Bank signatories
<b>FC15/25</b>	Confirm Pension agreements with GCC	Clerk

#### Payments for Approval

Tree Maintenance      £2124.00      Tree Surveys for all open spaces  
 Stroud Town Council £252.00      Hazards and Risks in Highways Situations Training  
 Nailsworth Garden Machinery      £49      Stimmer Parts  
 T W Hawkins Grounds Maintenance April – June      £3472.87

Hewlett Packard	£3110.35	4 Laptops
Screwfix -	£41.94	No Nonsense Postfix Concrete x 6 bags
R&D Blinds	594.00	Office Blinds
PC Prop	£45	Set up of printing and scanning for new laptops
PEAC	£372.72	Phone System
Cathedral Leasing (Feb)	£171.58	Hygiene Services
Cathedral Leasing (March)	£140.40	Hygiene Services
Screwfix	£17.97	Hozelock Hose Connectors
Screwfix	£72.13	Black Multi Service Paint for benches
White spirit and ant bait stations		
Wolseley	£7.54	Flushvalve Spares
7 Office Supplies	£29.47	Office
EDGE IT	£180	End of Year Silver Package
Stark Connect	£74.52	Remote metre monitoring
Sobleco	£1026.00	Signs for pump tracka\