

Minutes of the meeting of the **Finance and Staffing and Policy Committee** held on Wednesday 19th March, commencing at 10.30am at The Pavilion in the Park, Victory Park.

Present: Councillors A Cross
 D Balster
 D Dale
 C Fewster
 G Lindsay
 C White

In Attendance: Clerk

Apologies None received

FSP126/25 To receive apologies
 None received.

FSP127/25 To approve the minutes of the last meeting of the Committee
 The minutes of the last meeting of the committee were noted and approved.

FSP128/25 To receive any declarations of interest
 None.

FSP129/25 To receive any representations from member of the public
 None present.

Finance matters

FSP130/25 To verify and sign the bank reconciliation and original bank
 Statements
 The bank statements and reconciliations for February were approved and duly signed.

FSP131/25 To receive the financial report and consider expenditure in line with the
 budget
 The financial report was considered and approved.

FSP132/25 To note and approve income and expenditure transactions to the 18th April
 2025.
 Expenditure was approved and income noted.

FSP133/25 To note the reduced interest rate on the Unity Trust account
 The reduction in the interest rate was noted and it was agreed that this was in-line with the general trend.

FSP134/25 To confirm any end of year movements to earmarked reserves
 The Clerk requested that the following end of year balances should be moved to the ear marked reserves;

- Hall Lettings – a new reserve to make the pavilion buildings self-sustaining
- Grounds van – to continue growing funds to replace existing van when needed
- Green energy – should have been spent in 2024/25 budget but works have been delayed
- Ashway Court Play Area – This is our next project, and a reserve should be started to build the funds needed.
- IT – the remaining budget will help fund new IT equipment needed by staff

FSP135/25

To confirm the date and time of the next meeting

The next meeting is scheduled for Wednesday 16th April at 10:30am.

Signed

Dated

Invoiced Income Transactions

Start of year 01/04/24

Invoices with a ledger date on or after 13/02/25 and on or before 12/03/25

Invoice date	Invoice no.	Tn no	Received date	Gross (£)	Vat (£)	Net Cttee (£)	Details
13/02/25	CTC769	1124	28/02/25	145.00	24.17	120.83 RECAM	Wild Stroud - Hall Hire
13/02/25	FEB	1136	13/02/25	5,544.50	0.00	5,544.50 RECAM	Enovert Community - Grant towards vP Pump Track
13/02/25	FEB	1137	13/02/25	14,455.50	0.00	14,455.50 RECAM	Enovert Community - Grant for VP Pump Track
20/02/25	CTC770	1125	20/02/25	50.00	8.33	41.67 RECAM	Yvonne Tester - Hall Hire - 16th February
20/02/25	CTC771	1128	20/02/25	758.21	126.37	631.84 RECAM	Brian Bailey - Donation for bench & plaque in Victory Park.
20/02/25	Feb	1138	20/02/25	1.25	0.00	1.25 RECAM	Donations - 1.25 overpayment for hall booking
24/02/25	CTC765	1127	24/02/25	-50.00	-8.33	-41.67 RECAM	Jessica Carter - Credit transaction 1123
24/02/25	CTC772	1129	03/03/25	155.00	25.83	129.17 RECAM	The Neuroverse Hub - Hall Hire -
24/02/25	CTC773	1130		80.00	13.33	66.67 RECAM	Singing Mummas - Amy Cox - Hall Hire - February
26/02/25	CTC748	1131	26/02/25	-180.00	-30.00	-150.00 RECAM	Stroud Town Youth Football Club - Contra 1080, Annual Youth Football
03/03/25	CTC776	1132	25/02/25	50.00	8.33	41.67 RECAM	Jessica Carter - Hall Hire
03/03/25	CTC774	1142	06/03/25	12.00	0.00	12.00 RECAM	Clive White - Purchase of The History of Doverow Wood book.
03/03/25	CTC775	1143	03/03/25	12.00	0.00	12.00 RECAM	Gavin Lindsay - Purchase of The History of Doverow Wood book.
05/03/25	CTC777	1133	20/02/25	25.00	4.17	20.83 RECAM	Wednesday Wives - Hall Hire 5th March 2025
05/03/25	CTC778	1134		250.00	41.67	208.33 RECAM	Seventh Day Adventist Group - Weekly hire of the Pavilion Hall from Sat
05/03/25	CTC779	1135	06/03/25	281.26	46.88	234.38 RECAM	Kuron Maths - Karen Maggs - Hall hire
10/03/25	CTC780	1139		30.00	5.00	25.00 RECAM	Brinscombe & Thrupp WI - Pavilion Hall Hire - Tuesday 11th of March 1
11/03/25	Nov	1140	11/03/25	-1,000.00	-166.67	-833.33 FSP	Fibre Telecoms UK Ltd - Contra 1101, Rebate as per contract
11/03/25	Feb	1141	11/03/25	50.00	8.33	41.67 RECAM	Luke Kemp - Duplicate offset
12/03/25	CTC781	1144		30.00	5.00	25.00 RECAM	GRCC - Hall Hire
12/03/25	CTC782	1145		20.00	3.33	16.67 RECAM	SP3 - SP3 talk
Total				20,719.72	115.74	20,603.98	

Invoices with a ledger date on or after 01/04/24 and on or before 12/03/25

Tn no	Gross	Vat	Net Cttee	Invoiced Details Date		Payment Reference	Accrual Heading
2347	£6.52	£1.08	£5.44 RECAM	28/01/25	Wolseley	Valves for Lincat water boiler	230/5
2354	£65.47	£10.92	£54.55 RECAM	19/01/25	Trade UK	Reusable polybag and Leaf Rake	220/2
2363	£159.05	£7.57	£151.48 RECAM	03/02/25	Drax Energy Solutions Ltd	Street Lighting	220/11
2371	£106.72	£5.08	£101.64 RECAM	04/02/25	Drax Energy Solutions Ltd	Street Lighting	230/4
2372	£3,456.28	£0.00	£3,456.28 FSP	14/02/25	HMRC	February PAYE	310/4
2377	£121.32	£20.22	£101.10 FSP	13/02/25	Konica Minolta Business Solutions (UK) Ltd	Photocopier rental 16/02/25- 15/05/25	310/1
2378	£37.96	£6.33	£31.63 FSP	19/02/25	Konica Minolta Business Solutions (UK) Ltd	Copy and Print 16/11/24- 15/02/25	310/1
2381	£3.99	£0.67	£3.32 RECAM	05/02/25	Screwfix	Cabin Hooks for Groundman store room	240/4
2382/1	£27.64	£4.61	£23.03 FSP		7 Office Supplies	Laminating pouches	310/1
2382/2	£21.91	£3.65	£18.26 RECAM		7 Office Supplies	Heavy duty refused sacks	281
2382/3	£16.28	£2.71	£13.57 P&H		7 Office Supplies	Toilet roll	290/1
2382/4	£23.48	£3.91	£19.57 RECAM		7 Office Supplies	Jumbo Toilet Rolls	230/9
2382/5	£6.77	£1.13	£5.64 RECAM		7 Office Supplies	Anti bacterial all purpose spray cleaner x 2	230/4
2382/6	£6.77	£1.13	£5.64 RECAM		7 Office Supplies	Dettol power and bathroom cleaner spray	230/9
2382	£102.85	£17.14	£85.71	12/02/25	7 Office Supplies		310/1
2390	£9.18	£1.53	£7.65 RECAM	19/02/25	Screwfix	Mini Paint rollers	230/5
2391	£4.98	£0.83	£4.15 FULL	19/02/25	Wolseley	Silicone Lubricant Spray	330/1

Invoices with a ledger date on or after 01/04/24 and on or before 12/03/25

Tn no	Gross	Vat	Net Ctee	Invoiced Details Date	Payment Accrual Heading Reference
2395	£1,020.00	£170.00	£850.00 P&H	Sean Sutton Building Contractors 28/02/25	Paperwork for GCC permissions and permit. Excavate holes for 3 shelters and cover for safety. Make good tarmac surfaces <input type="checkbox"/> 2902
2396	£54.23	£9.04	£45.19 FULL	03/03/25 Fuel Genie Business Account Wordline IT Services UK Ltd	Van Fuel <input type="checkbox"/> 3301
2399/1	£35.40	£5.90	£29.50 RECAM	M J Church	Trade Waste <input type="checkbox"/> 2609
2399/2	£62.42	£10.40	£52.02 RECAM	M J Church	Trade Waste <input type="checkbox"/> 2208
2399/3	£33.48	£5.58	£27.90 RECAM	M J Church	Trade Waste <input type="checkbox"/> 2506
2399	£131.30	£21.88	£109.42	28/02/25 M J Church	Trade Waste <input type="checkbox"/> 2609
2400/1	£21.73	£3.62	£18.11 RECAM	M J Church	Trade Waste <input type="checkbox"/> 2609
2400/2	£65.11	£10.85	£54.26 RECAM	M J Church	Trade Waste <input type="checkbox"/> 2208
2400/3	£31.33	£5.22	£26.11 RECAM	M J Church	Trade Waste <input type="checkbox"/> 2506
2400	£118.17	£19.69	£98.48	16/02/25 M J Church	Trade Waste <input type="checkbox"/> 2609
2401/1	£42.50	£7.08	£35.42 RECAM	M J Church	Duty of Care <input type="checkbox"/> 2208
2401/2	£42.50	£7.08	£35.42 RECAM	M J Church	Duty of Care <input type="checkbox"/> 2506
2401/3	£42.50	£7.08	£35.42 RECAM	M J Church	Duty of Care <input type="checkbox"/> 2609
2401	£127.50	£21.24	£106.26	16/02/25 M J Church	Duty of Care <input type="checkbox"/> 2208
2405	£12.45	£0.00	£12.45 FSP	28/02/25 Unity Trust Bank	Bank charges <input type="checkbox"/> 3102
Total	£5,537.97	£313.22	£5,224.75		

Signature
Date

Signature